



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

BISWANATH COLLEGE

**COLLEGE ROAD BISWANATH CHARIALI PO CHARIALI
784176**

<https://www.biswanathcollege.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

One of the premier higher education institutions in Assam, Biswanath College has come a long way since its establishment on 7th September in 1960 on the north bank of the river Brahmaputra. Named after the historical Biswanath temple, one of the oldest temples in the north-eastern part of India, our college stepped into the diamond jubilee year on 7th September of 2019. The concluding programme of the year-long diamond jubilee celebration on 7th September, 2020, would have been spectacular one from all sides had there been no lockdown constraints. Despite the lockdown constraints, the IQAC of the college organized an International Webinar on “Mahatma Gandhi and his Legacy” to make the day remarkable, in which internationally acclaimed writer, former visiting professor of London School of Economics, winner of Sahitya Akademi award and Padma Bhusan, Professor Ramachandra Guha participated as the resource person. The college got recognition as a member institute of UNAI in 2020. It also got ISO certification in 2021. The IIC of the college also received recognition as member of Innovation Cell of MHRD and got 2.5 star rating in the calendar year 2019-20. The college has signed MoU with Biswanath College of Agriculture, THB College, Koliabor College, Rangachahi College and Assam Start Up The Nest, operated by IIM Calcutta Innovation Park, and made collaboration with E&ICT Academy under IIT Guwahati, LGBRIMH, TSA (NGO) and Forest Department of Assam to promote research, entrepreneurial and innovative works. Brought under deficit-grant-in-aid by the Government of Assam on 1st April, 1963, our college introduced the faculty of science in 1970, the faculty of commerce in 2012, the BCA in 2017 and PG in Assamese in 2018. It has lush green sprawling 29.62 acres campus with built-up area of 14300 square metres. It has adequate infrastructure for all-round development of students. Today our college has four streams (arts, science, commerce and computer applications), 18 UG programmes, 1 PG programme, 3 certificate courses, and offers honours programmes in 13 subjects. Some of the college’s alumni have made mark for themselves in various fields. This is enough proof of the college’s pursuit for excellence.

Vision

Biswanath College was the brainchild of the socially conscious benevolent people of Biswanath Chariali with indomitable thirst for knowledge and strong desire to educate the masses of the locality at a time when Biswanath Chariali was considered to be an interior part of Assam. Away from Guwahati by around 254 km, it is now headquarter of newly created Biswanath district. The people then firmly believed that education is the movement from darkness to light. The logo and the motto line, “Lead us from darkness to light”, of the college capture the essence of enlightenment which is the avowed objective of Biswanath College. The motto line is taken from *Brihadaranyaka Upanishad*. The emblem of the college depicts a glowing sun in the innermost circle which symbolises the college’s march towards enlightenment. Earlier the stated vision of the college was to impart liberal quality education and to produce intellectually sound, morally upright, socially concerned and spiritually oriented men and women to the service of the nation. But with the change of time, an institution has to make a specific goal than a generalised goal for its growth. The only thing that remains constant is change. Drawing inspiration from the aforementioned ancient Indian mantra in *Brihadaranyaka Upanishad*, the college now envisions itself to be a premier institution of learning in the country committed to excellence. The college firmly believes that the world is full of possibilities, and with this conviction it will persistently try to transform itself from a mere institution of higher education on the north bank of the river Brahmaputra to an institute of excellence in the country in future.

Mission

- To empower the students with quality education, make them realise their potentialities and responsibilities so that they become the real human resources for the nation;
- To bring the underprivileged and socially disadvantaged sections of society, specially the women folk, to the fold of higher education;
- To take measures towards sustainable development of society and environmental care and to help the students form a holistic personality combining skills and values;
- To give the students an ideal platform for debates and discussions to cultivate democratic spirit;
- To train up the learners in a line that facilitates them to find avenues for self-employment;
- To make students aware of rich cultural heritage of our pluralistic society where there is the much-coveted unity in diversity;
- To promote gathering and sharing of new knowledge among students through research activities and publications;
- To promote the effective use of information and communication technology in academics and administrative areas.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Our college is UGC recognized, NAAC accredited with CGPA of 2.80 in 2015, ISO certified, and located at the heart of Biswanath Chariali, headquarter of Biswanath district, on a clean and green 119900 square metres campus.
- The college has diverse student population belonging to almost all communities in Assam. It has been supporting the growth of the spirit of co-existence and cooperation among them in such a way that it is an example of unity in diversity.
- Through the competent and committed teachers and effective student support mechanism the college maintains academically encouraging atmosphere. After graduation, significant numbers of our students move to post graduation and research.
- We have a visionary and committed governing body.
- The college has signed MoU with Biswanath College of Agriculture, THB College, Koliabor College, Rangachahi College and Assam Start Up The Nest, operated by IIM Calcutta Innovation Park and made collaboration with E&ICT Academy under IIT Guwahati, LGBRIMH, TSA (NGO) and Forest Department of Assam to promote research, entrepreneurial and innovative works.
- We have central library which is a member of N-LIST, with facilities like ILMS, Wi-Fi, open access system and spacious reading rooms . It has good collection of books, journals and newspapers.
- We have a democratically elected students' body to best represent the aspirations of the diverse student population.

- The vibrant Alumni Association organises development programmes and raises fund for the college.
- The college has a Bio-Tech Hub under the sponsorship of Department of Biotechnology, Government of India.
- The college offers a certificate course on tea husbandry and has a tea garden on 1.34 hectares of land which is a good source of income.
- It has adequate infrastructure for teaching, learning and extension activities with Wi-Fi coverage in almost major parts of the campus.
- Our students shine in cultural, literary, sports, NCC and NSS activities. The college enjoys confidence of stakeholders.
- To turn a backward village into an ideal village, the NSS unit of the college in cooperation with NCC unit adopted an interior backward village Kro Arong, in Karbi Block of Biswanath.

Institutional Weakness

- According to the data produced by the Global Business Coalition for Education (GBC Education), the Education Commission, and UNICEF, approximately 50% of Indian youth are not on track to have the education and skills necessary for employment by 2030. Keeping this in view, the college needs to give more opportunity to the students to do skill-oriented courses to overcome the employment hurdle.
- There is the demand for more post graduate courses in face of rapid growth of students for it across the state. The college needs to introduce more PG courses.
- Weak English language skill poses a great challenge for our students as most of them are from Assamese medium schools.
- The college needs to work in the mobilization of local industries supporting resources.
- The college needs to include greater variety of subjects which may pave the way for skill enhancement.
- There is no accommodation facility inside the campus for the teaching staff of the college.
- The Faculty of Commerce and Faculty of Computer Science of the college are yet to be brought under provincialisation.

Institutional Opportunity

- The college has a big campus, so much so that if it is made a university, there will be no scarcity of area. For the time being the college can apply for autonomous status.
- It can open more centres of Entrepreneurship, Innovation and Incubation.
- The college can give the students more opportunities of social interaction through the activities of Teachers' Unit, BCSU, NCC and NSS.
- The college can produce compost manure from vegetable and food wastes from all the hostels of the college and the hotels of Biswannath town on a large scale for resource generation.

- The college can organise more and more FDPs on relevant academic topics with the participation of talented academicians as resource persons.
- Realizing the importance of emotional well-being in students' lives, the college can engage psychological counselling professionals to impart awareness and training regarding the same.

Institutional Challenge

- UGC's 'Quality Mandate' lays much stress on skills and not on marks. The college needs to introduce more and more skill-oriented courses, develop self-employment schemes and entrepreneurship courses for the new generation of students.
- The alumni input and support in terms of academics and infrastructure is limited so far.
- Poor education backgrounds of the parents prevent even our high achievers from moving out for higher levels of learning or employment. A significant numbers of our students are first generation learners getting little motivation from the parents or the society.
- There is no effective mechanism for the execution of collaborations with institutions of excellence.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As a permanently affiliated college of Gauhati University, Biswanath College strictly adheres to the curriculum set forth by the university. That being said, sincere efforts are made to implement the curriculum in letter and spirit. The college is currently having the following mechanisms for effective delivery of curriculum:

At the beginning of an academic session, departmental meetings are held in every department in which the topics in the syllabus are distributed to the teachers after discussion with them. Number of classes for each topic is decided according to the syllabus and lectures (UG) assigned to each topic/paper etc. College administration provides a well-constructed central routine for each semester for UG classes. On the basis of the central routine, departmental heads allot classes to the respective teachers. Teachers prepare their lectures according to the syllabus allotted and classes available. Classes are held according to the schedule under the supervision of IQAC and college administration. Our central library with open access system has N-LIST membership subscription, and all departments have their own departmental libraries too for the benefit of the teachers and students. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as: 1. Chalk and talk method 2. ICT-enabled teaching-learning method 3. Use of different software 4. Use of Scientific models and charts for effective lecture delivery 5. Distribution of class notes by teachers 6. Group discussion among the students during the class 7. Seminars by students related to curriculum 8. Proper and adequate instrumentation facility is given to the students for their practical classes 9. Need based survey programmes, field works and educational excursions are carried by the departments. 10. Project work, dissertations are conducted for fulfilment of their degrees. 11. Seminars and special talks by experts are also arranged for advance studies. Regular class tests, sessional examinations,

regular assessment in practical classes, viva-voce are done to keep track on the improvement of the students.

Teaching-learning and Evaluation

Biswanath College has transparent admission process catering to students from diverse backgrounds. Admission process follows university rules. The basis of it is merit. At present there are 49 permanent faculty members (against 57 sanctioned posts approved by Government of Assam), 12 full-time faculty members and 14 guest lecturers (appointed by Biswanath College Governing Body) to cover the courses in the desired way. Semester system and CBCS pattern allow for continuous evaluation of students. Sessional examinations and class tests are conducted for internal evaluation. Internal evaluation methods also involve class assignments, tutorials and class seminars. During the COVID pandemic period all the teachers used ICT enabled teaching-learning process. It is still in practice. The platforms like Zoom, Google Classroom, Google Meet, G-suite and Cisco Webex are widely used by them for effective teaching purpose. Some of the teachers created their own YouTube channels to upload video lectures for the students on the topics prescribed in the syllabus. The IQAC of Biswanath College takes every possible step for the strict implementation of the academic calendar by monitoring all the academic activities. Apart from this, IQAC organized skill development programmes in collaboration with college's Institution's Innovation Council (IIC), interactive programmes and special counseling-lecture sessions for effective delivery of course curriculum. More than 90% of teachers use e-learning resources for effective teaching. Our college has developed a well-structured Mentor-Mentee system. The mentor is one guide for a student where one can seek knowledge, guidance and support at all times. The mentor bridges the communication gap between parents and management by regularly updating the parents about the student's progress and updates from the college.

Research, Innovations and Extension

The college has a research cell to promote and monitor progress of research work. During last five years, 6 of our teachers, 4 from the faculty of arts and 2 from the faculty of science, did research projects under different agencies. The college got recognition as a member institute of United Nations Academic Impact (UNAI) in 2020. United Nations Academic Impact (UNAI) is an initiative that aligns institutions of higher education with the United Nations in supporting and contributing to the realization of United Nations goals and mandates, including the promotion and protection of human rights, access to education, sustainability and conflict resolution. The college has signed MoU with Biswanath College of Agriculture under Assam Agriculture University, THB College, Koliabor College, Rangachahi College and Assam Start Up The Nest, operated by IIM Calcutta Innovation Park and made collaboration with E&ICT Academy under IIT Guwahati, Lokopriya Gopinath Bordoloi Regional Institute of Mental Health (LGBRIMH), Turtle Survival Alliance (TSA)—India (an NGO) and Forest Department of Assam to promote research, entrepreneurial and innovative works. The college has the avowed objective to develop technologies unique to local environment in the field of health, hygiene and judicious utilization of local resources for the benefit of the region. To realize this in the desired way the college has a bio-tech hub. It was established in Biswanath College in 2013 under the sponsorship of Department of Biotechnology (DBT), Government of India. During last five years, our teachers' research papers got published in 86 journals, international and national.

NSS, NCC, Arts, Science and Commerce Departments conduct wide range of extension activities. The college often organizes programmes on Gender, Environment, Save Girl Child, Blood Donation, Tree Plantation and Cleanliness Drive. The college also celebrates International Mother Language Day, International Women's Day, National Voters' Day, Education Day, Teachers' Day, Gandhi Jayanti, Independence Day, Republic Day,

Kargil Divas, International Yoga Day, NCC Day, etc. The other regular activities of the college are organisation of workshops, national and international seminars and webinars, Industry-academia meet, etc.

Infrastructure and Learning Resources

The campus area of the college is 119900 square metres (29.62 acres) and built-up area is 14300 square metres. It has 50 classrooms out of which 3 are smart classrooms and 2 are smart classroom-cum-conference rooms, 1 knowledge hub, 19 departmental teachers' common rooms, centrally 1 teachers' common room for all teachers, 1 computer lab, 5 LCD projectors, 83 computers (74 desktops and 9 laptops), 4 photocopiers, 1 language lab, 1 auditorium, 1 administrative building, 18 laboratories, 2 women's hostels, 1 boys' hostel, 1 medical inspection room, 1 gymnasium, 1 yoga centre, 1 basketball court, 2 volleyball courts, 1 playground for football and cricket, 1 badminton court, 1 principal's residence, and 1 hall that shelters 2 study centres. The college has adequate numbers of table tennis boards, carrom boards, chess boards, etc., for indoor games. There is centralized internet connectivity. The college has a rich central library with Wi-Fi facility. Now it is named after late Sadananda Chaliha, a nationally acclaimed historian who served the college as principal for a long time. The library with its open access system and reading area provides an atmosphere conducive to excitement of mental discovery. It remains open from 9:00 am to 5:00 pm on all working days. Library introduced SOUL 2.0 integrated library management system (ILMS). It is a user-friendly software and convenient, developed to work under client-server environment. The library follows DDC for book classification. It has spacious reading rooms for students, teachers and employees. It has 31111 books and many journals, magazines, newspapers, old question papers and syllabi. Each of the departments has its own departmental library. To make the campus a student-friendly place, the college manages a part of it as a vehicle-free zone with paved serpentine walk-path, by restricting the entry of vehicles there on all days of a week. At the same time, the college has paved roads for vehicle. Most of the built-up areas of the college are under CCTV surveillance.

Student Support and Progression

Biswanath College authority with the active involvement of students and the Biswanath College Students' Union **celebrates/ observes/organizes most of the national and international commemorative days, events and festivals** during an academic year. The college initiated several moves in order to bring the financially weak but meritorious students at par with general students. Different departments and societies of the college give awards and scholarships to financially weak but meritorious students. Apart from these initiatives, there are also the State Government Scholarships for ST, SC, OBC and MOBC students belonging to different streams, national scholarships to those poor students with 'Star Marks' in HSLC examination, UGC's 'Ishan Uday' scholarships for North East students. Biswanath College always encourages the students to participate in cultural activities and in games and sports. The college has a gymnasium for our students' physical fitness activities, conducts skill enhancement programs like yoga and meditation. Apart from class room interaction, tutorial classes or extra classes are taken in all departments. Seminars, quiz competitions, field studies are undertaken in some of the departments. The chief goal of the college is to groom the students well and help them to move towards higher education or get employment. After passing out from our college, significant numbers of our students qualify NET/SLET/GATE and TET examinations after completion of their post-graduation from different universities. They are rendering services in various schools and colleges. The college often organizes extension activities for the greater benefit of the society. The student representatives play vital role in encouraging and motivating students to take part in all these activities. The NCC and NSS units take active part in extension activities in and outside the college campus. Our students have successfully won awards/medals for outstanding performance in sports/cultural activities at university/state level. We have

registered Alumni Association which offers various voluntary services for the welfare of the college. There is Grievance Redressal cell constituted with some teaching staff as its members and the Principal as the chairman. Thus the college tries to facilitate all-around holistic development for the students. Students' progression in BA, BSc, BCom and BCA is satisfactory.

Governance, Leadership and Management

The Governing Body (GB) of the college is the supreme decision making body for the internal affairs of the college. Organisational hierarchy of the college is well defined with GB and principal. The principal is responsible for the implementation of all the decisions taken by the GB for the all-round development of the college. The vice-principal, appointed by GB, of the college assists the principal for the smooth functioning of the mechanism of teaching and evaluative process. IQAC of the college offers helping hand to the principal and different committees in carrying out all the activities to facilitate the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process. It acts as a bridge between college's academic council and college administration. It provides inputs for sustenance of quality in all the activities of the college. The college has many committees and cells which have necessary freedom to implement decentralized governance. IQAC motivates all teachers to do research work, work on minor and major research projects, participate in FDPs, orientation courses, refresher courses and short term courses. Necessary leaves are sanctioned by the college administration for the teachers for improving their academic and professional skills. The college has system for internal auditing as per the resolution of the GB and external auditing by government auditor.

Institutional Values and Best Practices

The College firmly believes that the students must have a say on the burning issues of the society, and debate among them on such issues provides experiences that are conducive to life changing, cognitive and public speaking skills. Therefore, it has been organizing All Assam Inter College Sadananda Chaliha Memorial Speech Competition and Najeibur Rahman Memorial Quiz Competition in the month of October every year. The college has been relentlessly trying to promote an eco-friendly campus in such a way that it sends a message to the society in this regard. It has an active Environment and Climate Cell to implement and monitor environmental policy of the college. Through different environment-related activities involving students, teachers, NCC cadets, NSS volunteers and office employees, the college wants to protect, conserve and reserve the environment of the locality in general, and its campus in particular. The College conducts tree plantation programme and cleanliness drive specifically on World Environment Day and on the college's foundation day.

There are also some other practices which benefit the students of the College in a significant way. They are as follows:

To motivate students to become responsible citizens of the country and to keep them abreast of the current affairs of the society, the college often organises interactive programmes and popular talks. One of the most important academic events of the College is Ripunjoy Tamuli Memorial Lecture, which is organised on 25th November every year.

Most of the students of the College are from poor financial background. Keeping this in view the College and its different departments and societies initiated several moves in order to bring the financially weak but meritorious students at par with general students.

For the betterment of the college, IQAC in cooperation with college administration regularly conducts academic, administrative and green audit.

Every year Biswanath College Students' Union in collaboration with Biswanath Chariali unit of All Assam Students' Union organises a wall-painting competition among the students of all institutions of the locality on environment-related issues.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BISWANATH COLLEGE
Address	College Road Biswanath Chariali PO Chariali
City	Biswanath Chariali
State	Assam
Pin	784176
Website	https://www.biswanathcollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Chinta Mani Sharma	03715-222024	9435063398	-	bcollege1960@gmail.com
IQAC / CIQA coordinator	Nipam Kumar Saikia	03715-295133	9101363016	-	professorsaikia@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	07-09-1960

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	11-03-1967	View Document
12B of UGC	11-03-1967	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	College Road Biswanath Chariali PO Chariali	Urban	29.62	14300

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	HS	Assamese	75	72
UG	BA,English	36	HS	English	50	45
UG	BA,Economics	36	HS	English	40	36
UG	BA,Education	36	HS	English,Assamese	45	41
UG	BA,Political Science	36	HS	English,Assamese	50	46
UG	BA,History	36	HS	English,Assamese	30	20
UG	BA,Philosophy	36	HS	English,Assamese	70	66
UG	BA,Gegraphy	36	HS	English	30	30
UG	BSc,Botany	36	HS	English	40	37
UG	BSc,Chemistry	36	HS	English	40	36
UG	BSc,Mathematics	36	HS	English	30	24
UG	BSc,Physics	36	HS	English	30	28
UG	BSc,Zoology	36	HS	English	40	32
UG	BCA,Bca	36	HS	English	25	20
UG	BCom,Commerce	36	HS	English	90	74
UG	BCom,Commerce	36	HS	English	50	43
UG	BA,Arts	36	HS	English,Assa	400	382

				mese		
UG	BSc,Science	36	HS	English	90	90
PG	MA,Assamese	24	BA	Assamese	20	20

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				15				42			
Recruited	0	0	0	0	10	5	0	15	19	15	0	34
Yet to Recruit	0				0				8			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				12			
Recruited	0	0	0	0	0	0	0	0	6	6	0	12
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				28
Recruited	14	3	0	17
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				38
Recruited	31	7	0	38
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	4	2	0	9	8	0	23
M.Phil.	0	0	0	3	1	0	10	4	0	18
PG	0	0	0	3	2	0	7	8	0	20

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	12	16	0	28

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	7	7	0		14

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1452	1	0	0	1453
	Female	1314	0	0	0	1314
	Others	0	0	0	0	0
PG	Male	5	0	0	0	5
	Female	17	0	0	0	17
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	61	62	63	49
	Female	46	45	56	41
	Others	0	0	0	0
ST	Male	70	61	77	77
	Female	46	50	50	36
	Others	0	0	0	0
OBC	Male	236	224	204	314
	Female	225	244	239	178
	Others	0	0	0	0
General	Male	147	176	186	187
	Female	194	184	169	146
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1025	1046	1044	1028

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
548	487	487	420	420
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
19	19	18	17	17

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2680	2436	2136	1920	2091
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
465	459	443	281	277

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
772	762	880	727	666

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
53	57	58	58	56

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
58	58	58	58	58

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 50

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
110.15	162.99	196.2	54.61	75.87

4.3

Number of Computers

Response: 54

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

As a permanently affiliated college of Gauhati University, Biswanath College strictly adheres to the curriculum set forth by the university. Sincere efforts are made by our college to implement the curriculum in letter and spirit both at the level of the college and at the level of each department with its individual teachers. The college is currently having the following mechanisms for effective delivery of curriculum. At the beginning of an academic session, departmental meetings are held in every department in which the topics in the syllabus are distributed to the teachers after thorough discussion with them. Number of classes for each topic is decided according to the syllabus and lectures assigned to each topic/paper. College administration constitutes Routine Committee to provide a well-constructed time table for each semester for UG classes. Central routine for Arts, Science, Commerce and BCA is prepared by the Central Routine Committee and thereafter each department prepares the departmental routine for allotment of classes among teachers. Each department formulates its own action plan, course plan and also prepares teaching plan, teaching methods and discuss them among its faculty members. Teachers prepare their lectures according to the syllabus allotted and classes available. Classes are held according to the schedule under the supervision of college administration. The college has a rich central library with open access system, and all departments have their own departmental libraries too for the benefit of the teachers and students. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as: 1. Chalk and talk method 2. ICT enabled teaching-learning method. 3. Use of different software. 4. Use of Scientific models and charts for effective lecture delivery. 5. Distribution of class notes by teachers. 6. Group discussion among the students during the class. 7. Seminars by students related to curriculum. 8. Proper and adequate instrumentation facility is given to the students for their practical classes. 9. Need based survey programmes, field works and educational excursions are carried by the departments. 10. Project work, dissertations are conducted for fulfilment of their degrees. 11. Seminars and special talks by experts are also arranged for advanced studies. Regular class tests, sessional examinations, regular assessment in practical classes, viva-voce are done to keep track on the improvement of the students. Remedial and tutorial classes are also conducted based on requirement. Departments maintain the detailed record of the classes, assessments, project reports, etc. College administration with the help of IQAC keeps a vigilant eye on teaching-learning activities, development and improvements of different methods of effective curriculum delivery, results, departmental proceedings, etc. Up to 2018, curriculum based on Three Years Degree of Six Semester Courses, both General and with Honours was followed in the college. However, it was replaced by Choice Based Credit System Six Semester Courses in 2019.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college publishes its academic calendar at the beginning of each academic year adhering to the academic calendar of the Gauhati University and distributes it to the students at the time of their admission. It is also uploaded on the college's website. On the basis of the Academic Calendar, the faculty members of all the departments of the college make the students aware of the schedule of Continuous Internal Evaluation (CIE) departmentally. It contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), schedule of the college examinations (sessional) and other forms of evaluation such as evaluation through performance in departmental seminar presentation, etc. The tentative dates of other activities such as parent teacher meeting, college week and other cultural programmes, college sports, etc. are also provided in the academic calendar. The college conducts continuous internal evaluation systems as per the guideline of Gauhati University. Accordingly, the academic calendar includes information regarding the commencement of the examination, schedules of internal exams, etc. It also specifies the dates of the term-end examination. Students get prior information on practical examinations and viva-voce and theory examinations. In case of any change in the University schedule, some changes are required to be made in the internal evaluation as well. These changes are communicated to the students well in advance and time tables are prepared and implemented accordingly. The teachers prepare teaching plans by proper distribution of syllabus according to the academic calendar. Sessional examinations are conducted every year before University examinations. After the examination, each faculty member of the respective department evaluates the answer scripts and makes notes of the error in the answer scripts and thereafter shows the evaluated scripts to the students in the class to make them aware of their mistakes. The doubts of the students are cleared with advice and if needed correct answers are delivered to them. The University conducts the final examinations of all the six semesters. The project paper is guided by the teachers of the department, where the respective departments select topics from their syllabus. The students then collect materials from their guide, by visiting libraries and through internet surfing. The objective of the project is to augment their critical thinking, analytical skills, and collaborative learning skills. Along with the continuous internal evaluation, some departments conduct the unit test, assignment, project, seminar, group discussion, quiz, paper presentation for enhancing the knowledge of the students. Educational tours are also organized by some of the departments. Thus throughout the session, the academic performance of the students is evaluated to upgrade them.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 19

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 5

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0.61

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
15	21	11	10	12

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The compulsory undergraduate courses under Gauhati University include environment studies from which students learn about ecology, natural resources, conservation, biodiversity, management of the environment, human population, social issues, etc. Our college has Environment and Climate Cell to implement and monitor environmental policy of the college. Tree plantation and cleanliness drives are conducted inside the campus particularly on two occasions: on World Environment Day and on college's foundation day.

The BA Honours course in Education includes value education, and it aims to inculcate a holistic attitude in students. It attempts to approach new areas of learning, develop competencies in the students and thereby opening various avenues for self-discovery, academic understanding and employment. Different value added courses imparting life skills are offered to the students in all three years.

The BA Honours course in Political Science includes human rights. Students come to know about various movements, gender rights, legal rights of women, gender and society, gender and the nation and women's representation in the decision making process etc. Two papers namely "Human Rights in International Relations" and "Human Rights in India" have been offered for the major students of 5th and 6th semester respectively. Apart from these courses, students of both the CBCS and non-CBCS courses are being introduced with the issues related to Feminism and Gender. Being a core department of promoting human rights education in the society, the Department of Political Science organizes various outreach awareness programs such as popular talk, street play and essay competition from time to time.

The BA Honours course in English includes the aspects of gender studies. The BA Honours and general course in History also sensitises gender issues. The college can take pride in the fact that it gets too many female students every year, and it has never faced any gender related problems. In fact in the Departments such as Assamese, Botany, Education, English female students outnumber male students. All the departments time and again made their students aware of the the issues related to gender discrimination and sexual abuse. The Women Cell also undertakes special awareness drive for the prevention of gender discrimination and sexual abuse. Every year the cell celebrates International Women's Day in college, and conducts programmes which make the students sensitive to contemporary issues like dowry problem, female foeticide and infanticide, domestic violence, etc. IQAC organised one interactive programme on "How to Strive for Excellence" for female students. Students of Philosophy study about Indian ethics. Here they gain knowledge of the Law of Karma and Buddhist ethics. The students also come to know about the Four Noble Truths. The training for self-defence exclusively for girls got underway in the College in March, 2021 under the aegis of Alumni Association. This training will continue throughout the year. The IIC of Biswanath College organized multi-disciplinary career counseling series in collaboration with IQAC from August 20 to 25, 2020. One of the resource persons for the series was Padmashree awardee Dr Uddhab Kumar Bharali, a great innovator in recent times.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.14

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	10	10	10

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)	
Response: 7.65	
1.3.3.1 Number of students undertaking project work/field work / internships	
Response: 205	
File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni	
Response: B. Any 3 of the above	
1.4.2 Feedback process of the Institution may be classified as follows: Options:	
<ol style="list-style-type: none"> 1.Feedback collected, analysed and action taken and feedback available on website 2.Feedback collected, analysed and action has been taken 3.Feedback collected and analysed 4.Feedback collected 5. Feedback not collected 	
Response: C. Feedback collected and analysed	
File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 100

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1107	1092	1053	668	658

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1107	1092	1053	668	658

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
465	459	443	281	277

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Keeping in mind the fact that almost seventy per cent of our students are from Assamese medium, the teachers of every department motivate students to improve their English language skill. The teachers take special care to identify the slow and advanced learners during their lectures in the classroom. Class tests are continually conducted to make them aware of their flaws and for their continuous improvement. Slow learners are groomed regularly in their class hours by asking them questions on the topic which has been discussed in the class.

The teachers revise the critical topics as per student's requisitions, provide additional learning materials such as textbooks and solved question papers. The students are also guided for answering the questions to the point for scoring good marks in the sessional examination and in the University examination. Extra classes and revision classes are arranged for completing the syllabus and for clarifying the doubt of the students regarding various topics as per their syllabus. The advanced learners are given assignments and encouraged to take part in active items like debate, quiz, essay writing and present paper in the seminars. They are encouraged to acquire new and advanced information through the internet to bring out their full potential. Their creative abilities are explored through their writing on wall magazine, for college magazine and various programmes conducted by the department. A friendly environment is created to improve the communication skills of advanced learners. The advanced learners are motivated for higher goals and are encouraged to appear for various competitive examinations.

A workshop on "How to prepare for a Challenging Future" was organised by IQAC on 23rd of May, 2017, to motivate the students to face the career-related challenges boldly. Career Counselling Cell of the college in collaboration with IQAC organised an interactive programme to make students inquisitive about career prospects and challenges in the era of globalisation on 4th of August, 2017 in which former additional chief secretary of Assam interacted with our students. Another workshop on "Preparation for Civil Services" was organised by Career Counselling Cell of the college in association with IQAC on 10th of June, 2017. Both the advanced learners as well as slow learners are encouraged to do good results in their final semester examination. The college firmly believes that the students must have a say on the burning issues of the society, and debate among them on such issues provides experiences that are conducive to life-changing, cognitive and public speaking skills. Keeping this in mind, the College has been organizing All Assam Inter College Sadananda Chaliha Memorial Speech Competition and Najeebur Rahman Memorial Quiz Competition in the month of October every year. One of the most important academic events of the College is Ripunjoy Tamuli Memorial Lecture, which is organised on 25th November every year on a burning issue of the society.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 50.57

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The teachers of science departments adopt student-centric learning methodologies by focusing on application-based experiments as per the courses set by Gauhati University. Besides lecture-based teaching, teachers of other departments use different aids like charts on relevant topics. Participative learning is encouraged through group discussions, seminar presentations and project presentations by students. Several departments take ICT enabled classes periodically with the ultimate aim of making teaching-learning an interactive exercise. Mock drills are held as part of Disaster management (soft study course), where students are made aware of the rescue measures to be adopted in the aftermath of a disaster. Students of sixth semester science are equipped with problem solving strategies through the soft skill-based course on society and technology, where they are made aware of the social issues caused by the rise of technology and the way out. In order to enhance the learning experience of the students, the college also undertakes other student-centric methods. One such method is that of mentoring students in order to minimize drop-outs through personal counseling. In view of the student-teacher ratio in classrooms, it is not often possible to give personal attention to students in the class. At times it so happens that a number of students attend classes after a long interval. Once they are identified, they are advised to meet the teachers of their respective departments where they can share their problems. Here the need arises for creating a mentor-mentee system. Each teacher is assigned around 15-20 students. They meet at least once a week to deliberate on various problems which may be academic, personal, or domestic. In some departments, the students are advised to share their e-mail id and cell phone numbers with their respective teachers so that a social network is created. This practice of mentoring students has certain positive implications. It ensures regular attendance, better results, a better ambience on campus, and a respectful teacher-student relationship. Another way of enhancing the learning experience of students is through tutorial classes. Since an average classroom has slow learners as well as advanced learners, there is a need to assess their proficiencies and offer all possible help for their holistic development. It is often observed that advanced learners are left without challenges to employ their full potential whereas slow learners lack the minimum skill to cope with the demands of the course of study. Teachers of various departments identify low achievers and high achievers. Each teacher takes a few wards under sustained supervision and cares to help them improve their performance.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The college has installed separate Wi-Fi unit for the students inside the campus. Security is provided to Wi-Fi users. Its access is controlled by the system administrator. Most of the classrooms are under CCTV Surveillance Systems. It also has computer lab and language lab with internal LAN. Broadband Leased

Line Internet connection is highly useful for the functioning of all the above devices very speedily. All staff is well familiar with all the latest ICT tools. The college has subscribed to 'G Suite for Education'. To strengthen their knowledge, college has conducted online classes and FDPs on virtual platforms like 'Google meet', 'Zoom', 'Google classroom', 'Cisco Webex', etc. The language departments regularly use film screening of the adapted novels, drama or short story. Language lab is very useful and supportive to our students for enhancing their communication skills and soft skills. Similarly, Commerce and Social Science departments effectively mix up the theoretical classroom teaching and practical exposure through the YouTube videos, E-PG pathshala material, NPTEL videos. Social media is skilfully used by the college through its Whatsapp group, Facebook and Instagram accounts. The college encourages teachers to attend training programmes, workshops, seminars and conferences related to the ICT use or innovation in teaching-learning. Some of our teachers pursue online courses of SWAYAM. ICT resources in the college helped our teacher to realize the process of IPR and research paper publication. There are 5 smart classrooms out of which 2 are smart classroom-cum-conference rooms.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 52:1

2.3.3.1 Number of mentors

Response: 52

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 97.24

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 16.93

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
6	10	11	11	10

File Description

Document

List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)

[View Document](#)

Any additional information

[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 15.13

2.4.3.1 Total experience of full-time teachers

Response: 802

File Description

Document

List of Teachers including their PAN, designation, dept and experience details(Data Template)

[View Document](#)

Any additional information

[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Examination committees plan and work out for reforms in evaluation system, integral part of teaching-learning process, with regular interactions with IQAC and heads of all the departments. The college adjusts academic calendar by including internal assessment, class tests and the university examinations. The institutional internal evaluation system is decentralized in order to make it more transparent and objective. Apart from university prescribed methods like assignments and tutorials, more relevant methods such as surprise test, multiple choice questions, mid-term examinations, peer evaluation, project work, etc. are

conducted in the internal assessment. As per the academic calendar, tentative schedule is prepared and displayed on the notice board, website and on the whatsapp group of the classes. The college takes extra efforts for slow and advanced learners where they are assessed by different methods. The examination committee monitors and conducts internal examinations in the college. All the teachers submit the question papers with model answer to the examination committee. Pre-semester examinations are arranged before university examinations. The assessment work is carried out by the concerned subject faculty in the college. The evaluation reports are prepared within the stipulated time and communicated to the students in the classroom as well as displayed on the notice board. The answer books are generally shown to the students for their better performance in the forthcoming examinations of the university. Students are provided with question bank in the beginning of the semester. Results are declared within a week from end of examinations. Compiled marks are displayed and communicated to the students.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

IQAC takes every step to ensure that the examination related grievances of the students are seriously addressed by Grievance Redressal Cell. During examination period, it interacts with examination committees and the students. The Academic Calendar is displayed on the college notice board and on college website for all stakeholders. In induction programme, principal briefs about the examination-evaluation system and other desired activities of the students. The college conducts tutorial, home assignment, tests, presentations, group discussion, etc. to assess the performance of students. The college examination committees execute its internal examinations in a very meticulous manner. New terms and marking system of CGPA and CBCS pattern are elaborated to the students initially. All examination related grievances are addressed to the committee where Principal is the chairperson. However, internal supervisors are deputed for smooth conduction of the examinations. If any grievance occurs, he/she needs to apply to the examination committee. At initial level, committee discusses with the concerned teacher and solves issue at this primary level. Internal examination marks are shown to the students and queries are discussed with them till they are satisfied. There is no space for tolerance for the malpractices on the part of the students. Each teacher prepares question paper keeping in mind the ethical values of the institute and academic integrity. There is very little scope for grievances regarding evaluation. After any internal examination the students are given the opportunity to go through their answer books and know the strength and weaknesses of their performances. The mechanism to deal with examination related grievances is transparent, time-bound and efficient.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Biswanath College is a permanently affiliated college of Gauhati University. The programmes and courses of the college are set forth by Gauhati University. Programme and course outcomes are clearly stated in the

syllabi published by the university. These are displayed on college's website for the teachers and students. In the induction programme of each academic year, organized by the college for the students, these are effectively communicated to the students. On the very first day of each semester, all the departments separately organize departmental teachers' meeting and also meeting with the students to discuss all the aspects pertaining to programme and course outcomes. These are also thoroughly discussed in the college's staff council and academic council meeting.

After the completion of each semester, students get immense information about the subject. ASSAMESE honours course paves the way for the students not only to delve deeper into the prospects and richness of Assamese language and literature, but also into diverse aspects of life. The students of ECONOMICS study the behavior of Indian and World economy. Students of EDUCATION can go for teaching in primary and high school, study special education courses, go for a counseling course and study development psychology courses. ENGLISH honours course paves the way for students to develop their creative and critical faculties. They also get the opportunity to acquire command over the English language. General English course lays emphasis on speaking and presentation skills. Students are taught English communication which is required for jobs in journalism, mass communication, etc. HINDI gives the opportunity to the students to acquire command over Hindi language and delve deeper into Hindi literature. BODO gives the opportunity to the students to acquire command over Bodo language and delve deeper into Bodo literature. HISTORY courses are designed to create a sense of the past, in a more comprehensive manner, so that the students while having a more complete sense of the time under discussion can logically explain the facts presented. Students of PHILOSOPHY become well-versed in Indian Ethics such as Buddhist Ethics, Jain Ethics, Laws of Karma as preached by the Bhagwad Gita, Western Ethics, etc. Thus the course ensures the holistic development of the students who are the future citizens of the nation. POLITICAL SCIENCE course lays thrust upon the Indian Constitution, Indian Politics and Government, Political theory, public administration, and international relations. COMMERCE courses help students understand Accountancy, Auditing, develop entrepreneurial skill. CHEMISTRY course helps students know about fundamental and applied Chemistry. MATHEMATICS course provides advanced studies related to applied and pure mathematics. BCA paves the way for the students to get the proper orientation on computer applications which is the need of the hour. PHYSICS course helps to gain knowledge of the experimental aspects of modern physics, electrical, classical mechanics, optics, etc. BOTANY course gives knowledge about microbiology, biotechnology, plant taxonomy, plant biochemistry and ecology. ZOOLOGY course helps students understand invertebrates, chordates, economic zoology, genetics, etc. All of the above are displayed on our college website.

File Description	Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college properly evaluates both the program outcomes and course outcomes. The college conducts the assessment of the teaching-learning based on a feedback system, in which the students of the college are provided with feedback forms, to be duly filled up by them providing inputs on teaching-learning drawbacks, limitations, constraints and also merits of the departments and its faculty members. The

students can put forward their grievances to the Grievance Redressal Cell of the college at any point of time while studying. The college deals with students' grievances very deftly by preserving its confidentiality, while, at the same time, taking concrete steps for resolution. The Career Counseling Cell of the college conducts workshops in association with IQAC to make students aware of their career prospects in the present context. As programme outcome, on successful completion of the final year of study, there is a reward system for the students who have scored highest marks in each department. To encourage the students, felicitation programmes are conducted by some departments. The department's teachers regularly track student feedback related to curriculum objectives and the learning process and make sure that course milestones are effortlessly achieved. The results of sessional, semester end examinations as well as the problems and difficulties faced by the students are discussed. In case of course outcomes, each department of the college identifies the weak and bright students, and accordingly, the outcome attainment target is set by introducing improvement measures by allotting tutorial classes or extra classes. Study materials, textbooks, reference books, etc. are provided. Course Outcomes are measured on the basis of performances of the students both in curricular and co-curricular activities and also on the basis of the students' performance in the class activities, laboratory work, assignments, in different examinations and their role in departmental activities. Their performance in the internal examinations provides the initial clue of their learning outcome.

2.6.3 Average pass percentage of Students during last five years

Response: 57.7

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
398	369	537	488	402

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
772	762	880	727	666

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.43

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 9.5

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	8.00	1.50	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 2.3

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	0	0

3.1.3.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
18	18	18	17	16

File Description	Document
List of research projects and funding details	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The college has the avowed objective to develop technologies unique to local environment in the field of health, hygiene and judicious utilization of local resources for the benefit of the region. To realize this in the desired way the college has a bio-tech hub. It was established in Biswanath College in 2013 under the sponsorship of Department of Biotechnology (DBT), Government of India. The IIC of the college received recognition as member of Innovation Cell of MHRD and got 2.5 star rating in the calendar year 2019-20. The Council has so far organised 3 motivational sessions, 10 workshops, 3 competitions on entrepreneurship, innovation and IPR. The Council also organised 1 field visit to Lakshmi Multi-purpose Agricultural Farm to promote agro-entrepreneurship. The college got recognition as a member institute of United Nations Academic Impact (UNAI) in 2020. United Nations Academic Impact (UNAI) is an initiative that aligns institutions of higher education with the United Nations in supporting and contributing to the realization of United Nations goals and mandates, including the promotion and protection of human rights, access to education, sustainability and conflict resolution. To improve the skills of the students the MoU with THB College was signed on 14th February, 2020. To enhance research activities another MoU with Rangachahi College was signed on 4th March, 2020. On 21st February, 2021, the college signed MoU with Assam Start Up The Nest, a start-up facilitation organisation of the Department of Industries and Commerce, Government of Assam, operated by IIM Calcutta Innovation Park. To make the students of Botany and Zoology Departments more skill-oriented, the MoU with nearby Biswanath College of Agriculture under Assam Agriculture University, was signed on 9th of March, 2021. The college is in collaboration with E&ICT Academy under IIT Guwahati, Lokopriya Gopinath Bordoloi Regional Institute of Mental Health (LGBIMH), Turtle Survival Alliance—India (an NGO) and Forest Department of Assam to promote more entrepreneurial and research activities. During last five years, 6 of our teachers, 4 from the faculty of arts and 2 from the faculty of science, did research projects under different agencies.

The annual performance appraisal system encourages faculty to enhance their teaching, research and administrative skills, as well as social services to the desired level of promotion. Faculty members are encouraged to undergo professional development programmes and organize and participate in conferences, seminars and workshops. Leave is granted and financial support is provided to participate in India and abroad. Teaching and non-teaching staff are encouraged to enhance their qualifications and pursue part-time PhD programs. The institute has a well-defined research promotion policy. The students of the

Department of Botany go for field tour to places like Pabhoi Greens organic farm, NEIST, DRL, BSI, RSIC to get orientation about vermicomposting and organic farming, modern laboratory tools and techniques, tissue culture technique, biological diversity, and sophisticated instrumentation.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 5

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	0	0	1	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

3.3.1.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.16

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
5	2	0	2	0

File Description

List of research papers by title, author, department, name and year of publication

Document

[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.32

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
9	3	2	1	3

File Description

List books and chapters edited volumes/ books published

Document

[View Document](#)

3.4 Extension Activities**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

Response:

During the lockdown period, Biswanath College was the quarantine centre where teachers of the college worked day and night from May 24th to August 10th, 2020, to prevent the spread of corona virus.

Considering the pandemic situation of COVID 19 and the scarcity of alcohol based hand sanitizer, Botany and Chemistry departments of our college had prepared a hand sanitizer solution following the World Health Organisation (WHO) formula for common use to prevent the spreading of corona virus under the initiative of the principal. In its primary initiative, 40 litres of hands sanitizing solution was prepared under

the guidelines of WHO in the region and distributed gratis amongst the people of the fringe area of the college.

The college also organised masks distribution programmes among the people of the locality. This was a humble attempt of the college to contribute something to the nation towards fighting the highly contagious coronavirus. The college had also organized awareness drives about the preventive measures people should adopt during the pandemic period.

To turn a backward village into an ideal village as part of the college's social responsibility, the NSS unit of the college adopted an interior backward village Kro Arong Karbi Block. The NCC unit of the college also joined hands in this endeavour. The volunteers of NSS organised a week-long special camp there. The residents enjoyed interacting with the students. The students actively took part to make it green and clean and also in the process of improving the village's infrastructure.

The teachers' unit of the college organised an outreach initiative Kitaap Porhu Ahaa (Let's Read Books) in collaboration with IQAC and Sonitpur zone of ACTA on 28th September, 2018, at Hareswar Gowala M. E. School.

The teachers' unit of the college also organised a book distribution programme in collaboration with Sonitpur zone of ACTA for the school children of LOKD M.E. School of Dhekiajuli on 16th November, 2019.

A two-day book fair was organised on February 25th and 26th, 2020. Another week-long book fair was organised from February 25th to March 2nd, 2021. The objective of these initiatives was to create an atmosphere for students and school children to cultivate the much-needed reading habit.

Climate and Environment Cell of the college organised a seminar on "Science and Superstition" on 23rd December, 2020, to drive away certain superstitious practices prevalent among women.

The NSS unit of the college organised medical check-up and health awareness camp on 13th February, 2019 at Nilpur. They also conducted cleanliness drive at Biswanath ghat on 13th February, 2019.

A mockdrill on disaster management was jointly organised by NSS unit and NCC unit of the college on 20th December, 2019.

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 3

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	1	0	0

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 0.79

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	25	62	0	0

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Any additional information	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college has adequate infrastructure and physical facilities for teaching- learning activities. It has spacious 50 classrooms with sufficient fans and light out of which 3 are smart classrooms and 2 are smart classroom-cum-conference rooms, 7 LCD projectors, 83 computers (74 desktops and 9 laptops) for students, office staff and teaching community for administrative and academic purposes, 1 community hall that shelters two study centres (KKHSOU study centre and Gauhati University's IDOL study centre for distance learning), 19 teachers' common rooms for 19 departments beside one large teachers' common room for all teachers, 1 computer lab, 1 language lab, and 18 modernised laboratories. Most of the classrooms and the whole of the administrative building are under CCTV Surveillance Systems.

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has a large auditorium, 1 gymnasium with sufficient workout equipment, 1 basketball court, 2 volleyball courts, 1 badminton court, 1 playground for football and cricket, table tennis boards for boys and girls, 1 yoga centre which periodically organizes yoga sessions, and adequate number of carrom boards, chess boards in boys' common room and girls' common room. The college for the first time organised Gauhati University East Zone Youth Festival from September 11 -13, 2017. It was held in our college auditorium. The East Zone of Gauhati Inter College Youth Festival includes 5 Districts of Assam – Biswanath, Sonitpur, Nagaon, Darrang and Udalguri. More than 1000 students from 30 colleges participated in 24 competitions in theatre, fine arts, dance, quiz, music, literary events and spot photographs during the three day festival. Students of our college participated in all these events and emerged as the best team of the festival. Every year our students win prizes in dramatic, artistic and cultural competitions of the Gauhati University Inter College Youth Festival.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class,

LMS, etc. (Data for the latest completed academic year)**Response:** 10**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

Response: 05

File Description**Document**

Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)

[View Document](#)

Upload any additional information

[View Document](#)**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)****Response:** 25.63**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
44.43	64.31	74.75	3.29	3.21

File Description**Document**

Upload Details of budget allocation, excluding salary during the last five years (Data Template)

[View Document](#)**4.2 Library as a Learning Resource****4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The college has a rich central library with Wi-Fi facility. Now it is named after late Sadananda Chaliha, a nationally acclaimed historian who served the college as principal for a long time. The library with its open access system and reading area provides an atmosphere conducive to excitement of mental discovery. It remains open from 9:00 am to 4:00 pm on all working days. Library introduced SOUL 2.0 integrated library management system (ILMS). It is a user-friendly software and convenient, developed to work under client – server environment. The library follows DDC for book classification and for circulation uses SOUL 2.0 software package. It has spacious reading rooms for students, teachers and employees. It has 31111 books and many journals, magazines, newspapers, old question papers and syllabi. It is the soul of the college which acquires, processes, preserves, disseminates information to the user community with the

objective of empowering knowledge. The library consists of a reference section, circulation section, periodical section, rare book section, etc.

Newspaper Collections: Library has subscribed to national and regional newspapers both in English and Assamese languages, so that the students can read as per their comfort.

Book Borrowing Facility: Students can borrow books and documents from library normally during the lending hours as specified by the librarian. They can borrow the same for one month.

Barcode Technology: To facilitate the flow of information in a systematic way library has the barcode technology.

Two library cards are issued to the students of both H.S. and TDC courses for transaction of books from the library. Students who are having honours course are given two additional cards.

Library Services:

1. Reading Room Services
2. Periodical Service
3. OPAC Service
4. News Paper Indexing
5. Book Bank Service
6. Reference and information service
7. Current Awareness Service (CAS)
8. Institutional Repository(IR)
9. Social Media (Whatsapp)

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.35

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
3.25	1.40	3.79	2.73	0.57

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 8.49

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 232

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college prefers to procure those versions of software and hardware which are from authorised vendors so that we get the desired updates regularly. The faculty members of BCA keep a keen vigilance on the

activities of the students as there is a high percentage of variability to deviate in the vast domain. Constant guidance is provided to them and at the very same time, they are encouraged to restrain their digital surfing in accordance with the syllabi or any other related arena. The college has a computer laboratory with requisite numbers of computer and these computers are made accessible to the students to instil the IT skill in them. The college has developed 5 smart classrooms out of which 2 are smart classrooms-cum-conference rooms. These are effectively used for conducting classes for the students. Seminars, various workshops are conducted in the smart classrooms-cum-conference rooms with LCD projector and screen. To ease the process of teaching in online mode and to organise various virtual interactions, our college had subscribed to Cisco WebEx and G-suite for Education. The college is in possession of 74 desktops and 9 laptops for students, office staff and teaching community for administrative and academic purposes. The college also possesses other ICT equipment such as printers, xerox machine, projectors, screen, and speakers in adequate numbers and are used for the sake of the students. Keeping pace with the modern technology all official works including salary related matters of both the faculties and the staff, other financial transactions are made through online treasury using HRMS (Human Resources Management System). At present, the college has a broadband connection, and this facility is accessed in our day to day work. Even each department is connected with Wi-Fi facilities, where teachers as well as students can take full advantage of the system. Most of the classrooms and the whole of the administrative building are under CCTV Surveillance Systems.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 49.63

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 6.77

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1.03	3.89	32.59	3.24	6.05

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The maintenance and utilization of physical, academic and support facilities are augmented and maintained mainly through Development Committee, Purchase Committee, and Library Committee under the supervision of college authority in association with IQAC. These committees are formed every year by our college authority. The members of such committees are selected from among the members of the Teachers' Unit. The committees maintain records of the machine/equipment and other belongings of college. The stock registers are maintained.

The Development Committee looks after the maintenance, repair, and construction work related to the building. Physical infrastructure like water, power supply, and gas line is also looked after by this committee. All work is done through the tender system as per standard norms or rules laid down by the DHE, Assam. During the maintenance and up-gradation work, civil and electrical works done by the contractors are verified by the Development Committee. All minor faults are attended and repaired by hired technicians, carpenters, etc. Maintenance of the college garden is also looked after by it.

The college has 18 laboratories and all these are made accessible to all the students of the concerned departments. The users of these laboratories handle it with good care. Every Science department has laboratory attendant for proper maintenance of the laboratories. They also render help in the laboratory when the students perform experiments. All the things of these laboratories are checked regularly by the staff of the concerned department. A stock register for keeping a list of chemicals, glassware and any other instruments used in the laboratory is properly maintained.

The library has an advisory committee, which meets at regular intervals to discuss various issues related to library facilities, services, and activities. The committee works towards improving the overall library infrastructure and resources to make it user friendly.

The college has a large auditorium, 1 gymnasium with sufficient workout equipment, 1 basketball court, 2 volleyball courts, 1 badminton court, 1 playground for football and cricket, table tennis boards for boys and girls, 1 yoga centre which periodically organizes yoga sessions, and adequate number of carrom boards, chess boards in boys' common room and girls' common room. All the sports materials and equipment are stored in a sports storeroom under the supervision of the physical instructor and the in-charge teachers of major and minor games.

Biswanath College has 74 desktops and 9 laptops for students, office staff and teaching community for administrative and academic purposes. The students can access them in the Computer laboratory at the

time of computer practical classes.

Our college has spacious 50 classrooms with sufficient fans and light out of which 5 are smart classrooms and 2 are smart classroom-cum-conference rooms. There are 7 LCD projectors for the smart classrooms. The college authorities pay great attention to maintaining the classroom and ensure uninterrupted teaching-learning activities. For the smooth running of the department, all departmental heads are free to submit their requirements to the principal regarding repairing and maintaining the computer, classroom furniture, departmental furniture, etc.

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 40.74

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
1644	1520	1029	524	94

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: D. 1 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance

- 3.Mechanisms for submission of online/offline students' grievances**
4.Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 38.6

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 298

File Description	Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 30.8

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
58	13	3	5	6

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
58	50	50	50	50

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Paramount requirement for the prosperity and well-being of any academic institute is undoubtedly exploitation of the prospect of the support, talent and ideas of the student population in the desired perspective. Students are always the prime beneficiaries in all the activities Biswanath College does. Most importantly, students constitute the major stakeholder in the college's growth. It relentlessly strives to build a relation of mutual respect and inculcate a sense of pride amongst the students for their own college, and, therefore, it has a strong students' body called Biswanath College Students' Union (BCSU), which is elected by the students of the college every year through voting process abiding **Lyngdoh Committee** recommendations. BCSU has always actively participated in all round development of the College. The major activities by the Students Union during an academic year are: 1. Celebration of World Environment Day; 2. Organisation of Freshmen Social; 3. Organisation of the State Level Sadananda Chaliha Memorial Elocution Competition and Nojibur Rahman Memorial Quiz Competition; 4. Celebration of Tithi of Sri Sri Sankardeva and Sri Sri Madhavdeva; 5. Celebration of Saraswati Puja; 6. Celebration of Mother Tongue Day; 7. Celebration of National Science Day; 8. Participation in Gauhati University Inter College Youth Festival and in Sports Activities; 9. Organisation of Annual College Week; 10. Participation in the Gauhati University Inter College tournaments; 11. Performance of street plays by students inside and outside the college campus to create awareness about the burning issues of the society. There is the representation of students in all the major Committees of the college. Various events/ activities like technical workshops, invited talks, skills/knowledge enhancement programmes etc. are conducted in alliance with respective committees and members of BCSU. As and when members of BCSU or other students put forward grievances pertaining to classroom, infrastructure, library, food, water, hygiene, etc., the authority with the help of the respective committees addresses them in a decisive way. The students of each department prepare wall magazine to showcase their creative talent under the guidance of teachers.

During annual college week the students from all departments jointly take out a spectacular cultural rally symbolizing harmony and showcasing the heritage of the college. The college authority has the provision of awarding the students who emerge as the best in different co-curricular activities organised by college.

Under the aegis of Gauhati University, the college for the first time organized Gauhati University East Zone Inter College Youth Festival on 11th, 12th and 13th September, 2017 in the college's auditorium. The three-day festival showcased the talents of around 500 participants from 25 colleges affiliated to Gauhati University. Because of the splendid performances of our students in all the events of the festival, Biswanath College was adjudged as the best team. Every year our students win prizes in dramatic, artistic and cultural competitions of the main University Inter College Youth Festival.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	2	2	2

File Description	Document
Upload any additional information	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

To establish a networking platform to share and influence the success stories of alumni, Alumni Association was formed in the college in 2003. It is registered under Registration of Societies Act XXI of 1860. Now it has more than 2000 members. It organizes development programmes and raises fund for the college. The association helped Botany and Chemistry Departments in procuring large volume of Isopropyl alcohol and glycerol for preparation of hand sanitizer. It was distributed amongst the people in the fringe area of the college gratis during the pandemic period last year when there was scarcity of hand sanitizer in the market. The association also joined hands with the college in organising masks distribution programmes and conducting awareness drives about the preventive measures people should adopt during the pandemic period among the people of the locality. The training for self-defence exclusively for girls got underway in the college on 13th March 2021 under the aegis of the Association. This training will continue in the college premises throughout the year. Since its inception, the Alumni Association has provided enormous support to the college in fulfilling its goals. It has provided adhesive bonding among the alumni members and the present students. It helps in holding interactive sessions to motivate current students about the employability and educational opportunities abroad. The alumni share their opinions in social networks and forums. The Association helps in building a network of the alumni and helps the college in being in touch with the greater society. The 3rd alumni meet of the Association was held in the College's AKB Auditorium with a day long programme on 30th January, 2019. The alumni from different parts of Assam participated in it and shared their memories associated with the college. "Spondon", the first issue of the journal of the Association, was released on the occasion. The Association once again reiterated its plan to contribute to the college for its all-round development. Some of the prominent personalities in different fields who are the products of this college are: 1. Mrs Mridula Barua, veteran Assamese film actress 2. Dr. Pompi Hazarika, eminent scientist, University of Manchester 3. Mr. Prabin Hazarika, former minister to the Government of Assam 4. Mr. Tarun Saikia, eminent dramatic personality 5. Mr. Nurjamal Sarkar, former minister to the Government of Assam 6. Engineer Mohan Boro, retired commissioner, PWD, Assam 7. Prof. Dilip Kumar Borah, professor, Gauhati University 8. Mr Mintu Hazarika, deputy general manager, Polyplex Corporation Limited 9. Dr. Bhim Prasad Sharma, associate professor, Tezpur University, 10. Dr Ratul Saikia, principal scientist, NEIST, 11. Dr Chandra Baruah, Scientist C, ASTEC, 12. Dr. Mrinal Kumar Borah, registrar, Mahapurusha Srimanta Sankaradeva University, 13. Dr. Tapan Dutta, principal, Chaygaon College, etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision

Biswanath College (established in 1960), was the brainchild of the socially conscious benevolent people of Biswanath Chariali with indomitable thirst for knowledge and strong desire to educate the masses of the locality. They firmly believed that education is the movement from darkness to light. The vision of the college stemmed from this strong belief and it is enshrined in the logo which proclaims ?????????????????? (lead us from darkness to light). The logo and the motto line of the college capture the essence of enlightenment which is the avowed objective of Biswanath College. The motto line is taken from Brihadaranyaka Upanishad. The emblem of the college depicts a glowing sun in the innermost circle which symbolises the college's march towards enlightenment. Earlier the stated vision of the college was to impart liberal quality education and to produce intellectually sound, morally upright, socially concerned and spiritually oriented men and women to the service of the nation. But with the change of time, an institution has to change for its growth. Drawing inspiration from the aforementioned ancient Indian mantra in Brihadaranyaka Upanishad, the college, while catering to the needs of students belonging to the diverse socio-economic background, now envisions itself to be a premier institution of learning in the country committed to excellence.

Mission

- To empower the students with quality education, make them realise their potentialities and responsibilities so that they become the real human resources for the nation;
- To bring the underprivileged and socially disadvantaged sections of society, specially the women folk, to the fold of higher education;
- To take measures towards sustainable development of society and environmental care and to help the students form a holistic personality combining skills and values;
- To give the students an ideal platform for debates and discussions to cultivate democratic spirit;
- To train up the learners in a line that facilitates them to find avenues for self-employment;
- To make students aware of rich cultural heritage of our pluralistic society where there is the much-coveted unity in diversity;
- To promote gathering and sharing of new knowledge among students through research activities and publications;

- To promote the effective use of information and communication technology in academics and administrative areas.

To strive to attain the mission and vision, the college set-up works in collaboration with the policy-framework announced by the State Government. To materialise the vision, the faculty members of college relentlessly work for the all-round development of the students under the guidance of Gauhati university, i.e. Gauhati University. The two teacher representatives play significant role in the affairs of the college. Encouragement is provided to build up a true leadership quality among the students in a just and equitable way by engaging them in activities like Biswanath College Students' Union, N.C.C. or N.S.S. Initiatives are taken to organize the discussion, seminar, speech, debate, quiz, cultural presentation, patriotic, and nation-building activities so that students can feel themselves to be an active participants in dealing with the social issues of the nation.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

As a provincialized degree college, Biswanath College runs under the guidance of the DHE, Assam. All the major decisions in policy making are taken by the DHE, Assam. However, the Governing Body of a provincialised college is the supreme decision making body for the internal affairs of the college. It consists of one president, nominated by the director of higher education, one secretary and eleven other members. Two of these members are teacher representatives of the college. The principal is the ex-officio secretary of the GB. Organisational hierarchy of the Biswanath College is well defined with GB and principal. The principal is responsible to implement all the decisions taken by the GB for the all-round development of the college. He is selected by the selection committee constituted as per the guidelines of DHE, Assam, and approved by the Director, Department of Higher Education. The vice-principal, appointed by GB, of the college assists the principal for the smooth functioning of the mechanism of teaching and evaluative process. The GB undertakes financial management of the college to utilise the grants-in-aid received from State Govt., UGC, RUSA and any fund collected or received from different sources. Though the financial matter of the college is looked after by the Drawing and Disbursing Officer, i.e. the principal, the GB meticulously oversees the functioning of him. The GB makes the necessary arrangements for the maintenance of the college's infrastructure. It can appoint persons in connection with the affairs of the college against the post or posts sanctioned by the State Govt. Necessary leaves are sanctioned by the GB for the teachers for improving their academic and professional skills. In cooperation with principal the IQAC initiates, plans and supervises various activities that are necessary to increase the quality of the education and administration in the college. To assist the principal and for the smooth functioning of the college, there is an Academic Council where the principal functions as the president. There is also the Teachers' Unit where a unanimously selected senior teacher functions as the president. The Teachers' Unit selects one secretary and one or two assistant secretaries from among the teachers. The heads of various departments are responsible for the administration of the departments. There are various sub-committees whose chairpersons, conveners and members are selected from among the teachers. There

is the provision of selecting students' representatives as members of these sub-committees. The college administration is decentralized and the various sub-committees formed at the beginning of the academic year support the system. These committees meet on a regular basis and help to formulate and implement the college's strategic plans. Throughout the academic year, all the sub-committees participate to resolve the concerning issues for the interest of the college where every committee member has the freedom to participate in decision making. This results in the effective and proper execution of the work and promotes cooperation between management, staff, and students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Although in policy making all the major decisions are taken by the DHE, Assam, some internal strategies can be adopted by the college for the smooth functioning. One such strategic plan implemented by the college is the Teaching and Learning Process of the college. The academic calendar is prepared by the IQAC on the basis of the Gauhati University's academic calendar. The central routine of the college is prepared by the Routine Committee at the beginning of each academic year. The Routine Committee prepares the central routine of Science, Arts and Commerce and BCA allotting tutorial and smart classes for each department. The routine is then handed over to each department for preparing the departmental routine. The head of the department of each department then allot classes and distributes syllabus among departmental faculty members, so that the syllabus is completed within time. Time to time revision classes and tutorial classes are also taken to complete the syllabus in the desired perspective. In short, syllabus coverage is monitored by the head of each department. Attention is paid for slow and advanced learners. Study materials and question papers of the preceding years are provided to advanced as well as slow learners. Guidance is provided to the students for writing answer. There is a departmental library in each department which keeps valuable reference books exclusively for departmental students. ICT enabled classes are also taken by the departments to make the students understand certain difficult topics in the easiest way. Study tours and field visits are arranged occasionally in some departments to enhance the experimental learning. Each department is provided with computers along with internet facilities for the smooth functioning of the department. For the proper guidance of the students, there is a mentor and mentee system. The main purpose of each department is to enhance the knowledge and make the students aware of the modern education system. Central library facilities are rendered to all the students of this college. To make the students ease, group discussion, quiz competition, and debate competition on the vital topics of the syllabus are also conducted. The college aims to inculcate the highest intellectual standards through academic commitment as the courses offered have their relevance to its goals and objectives.

For the betterment of the college, IQAC in cooperation with college administration regularly conducts academic, administrative and green audit.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

In the college, the Governing Body (GB) is the apex authority and the principal of the college is the ex-officio secretary of it. Appointment of Assistant Professors against sanctioned posts is made by Governing Body through interviews following the U.G.C rules and DHE, Assam guidelines. Appointment of non-teaching staff is made through interviews following the DHE guidelines. The procedure of Promotion Policy – Career Advancement Scheme (CAS) of the regular Faculty members is followed by the college as per the norms of UGC and the final approval in this regard is given by DHE.

The principal is assisted by Teachers' Unit, and the coordinators/conveners of various committees and cells. The various committees/cells are: 1) Academic committee 2) Admission Committee 3) Examination Committee 4) Library Advisory Committee 5) Debate and Discourse Committee, 6) Magazine Committee 7) Biswanath College Student's Union Election Committee 8) Games and Sports Committee 9) Disciplinary Committee 10) Development Committee 11) Purchase Committee 12) Routine Committee 13) Store verification Committee 14) Sexual Harassment and Redressal Cell 15) Grievance Redressal Cell 16) Anti Ragging Committee 17) Research Cell 18) Canteen Committee 19) Committee for SC and ST and 20) Minority Cell.

The functions of some of the committees are as follows: The examination sub-committee conducts different examinations. Other than the regular internal examinations and University examinations, various competitive examinations are also conducted by the college, whenever required by the government. The admission sub-committee arranges the admission of the college. Routine sub-committee prepares the central routine and hands it over to the individual department. The Department then prepares its departmental routine. Cultural sub-committee arranges the entire cultural programmes. The discipline committee looks after the overall discipline of the college so that students try to maintain the rules and regulations of the college. The Anti-ragging Committee, Grievance Redressal Cell, Sexual Harassment Redressal Committee and Internal Compliant Committee see that the students are fully secured inside the college campus and they are the prime beneficiaries of all the activities of the college. The Development Committee looks after the overall development of the college, including infrastructure development. The Purchase Committee looks after the purchase of various equipment, instruments, chemicals, etc. The Literary and Debate Committee encourages students to participate in debate in the college campus and also take an active part in various inter-college literary and debate competitions. Every sub-committee is led by a chairman, a convener and few members. RUSA Committee deals with RUSA related affairs. Committee for SC and ST and Minority Cell act for the welfare of the students belonging to ST, SC and minority group.

The principal executes academic and administrative plans and policies with the help of IQAC and the

aforementioned committees/cells for smooth conduct of the college activities.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Biswanath College Sanchay aru Wrindan Samabai Samity Limited is the common thrift society for both teaching and non-teaching staff of the college. It was registered under society registration act (T-73/1975-76 dated 28/01/1976). All the members of teaching and non-teaching staff of the college get financial benefit from this society at the time of their urgent financial necessity. Depending on the total deposit, the members can get loan up to three lakh at just 6% rate of interest per annum and yearly share of interest earned by the society. Most importantly, this society has been giving monetary help to meritorious students and one time financial help to the people severely affected by flood or other calamities since its inception. The teachers' Unit of the college also offers one time financial help to any member of the college fraternity who becomes the victim of disease or accident and to the people severely affected by flood or other calamities.

Biswanath College Small Savings Society came into existence in 1995. All its members so far are teachers, and here there is the facility of both long term (Rs.250000.00) and short term loan (Rs.20000.00). As a provincialized college Biswanath College follows welfare measures provided to teaching and non-teaching staff as per the guidelines of the government of Assam. The institution has various effective welfare measures for teaching and non-teaching staff. Some of them are: 1.The salary component and other monetary benefits are given as per the recommendation of the UGC for Assistant Professors and Associate Professors. 2. Annual Increment is given every year for every teaching and non-teaching staff of the

college as per approval of government of Assam. 3. Promotion and CAS benefits are given as per the guidelines of the UGC/ State Government. 4. Faculty members are encouraged to participate in the Orientation Program/ Refresher Course/Short Term Course/ Faculty Development Programme/Seminars/ Workshop, etc. Non-teaching staffs are also allowed to undertake various training programs for enhancing their professional knowledge. 5. General Provident Fund facilities, Gratuity Pension facilities, Group Life Insurance are provided to both the teaching and non-teaching staff. They also enjoy other benefits like House Rent Allowance, Dearness Allowance. 6. Loan without interest from the General provident fund is there for teaching and non-teaching staff. 9. Both teaching and non-teaching staff can avail Casual Leave, Earned Leave, and Medical Leave. Benefits of availing Child Care Leave, Maternity Leave, Paternity Leave as per state rules are also provided to the staff.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	1	0	1	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 12.06

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
20	5	3	5	0

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The Performance Appraisal System is conducted by the college in case of promotion of the teaching staff. For this purpose, Annual Confidential Report (ACR) in the prescribed format is submitted to DHE. The ACR is assessed by the President of Governing Body and Principal and is then sent to the DHE, Assam for necessary action. On the basis of this ACR for CAS promotion is given. Non-teaching staff is not given any appraisal format as their promotion is based on seniority basis. However, to make the non-teaching staff aware of different advancements made in the official matters, they are deputed for various training programmes to enhance their potentiality. For the promotion of a teacher under CAS the concerned teacher has to fill and submit the PBAS forms to the IQAC. Then, IQAC in its meeting considers and forwards the PBAS and API forms to the Departmental Promotion Committee for necessary actions. It follows UGC regulations. The feedback for the teachers is collected every year from the current students. The feedback is analyzed statistically by the IQAC every year so that the principal appreciates and boosts the faculties accordingly. He also makes suggestions to the concerned faculties for their improvement. The heads of departments examine the individual self-appraisals and submit their recommendations on the potential

areas of improvement of each teacher to the principal. Every non-teaching staff needs to hand it over his/her appraisal form to the Head of administration department. Then the head adds his own observations and forwards it to the principal for the final remark. The principal, with his/her remarks forwards it to the DHE. The report contains the information about employee's work performance. On the basis of this information, DHE may promote or demote the employee. On the basis of seniority, the promotion of non-teaching staff is concerned, their pay fixation is forwarded to DHE for approval. The college conducts its academic, Green, Energy and administrative audits from external agencies and, therefore, each task is completed with quality performance and documentation by the college.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The external audit of the College is conducted every financial year by the Department of Finance, Government of Assam. The spectrum of the audit work includes all financial transactions, purchases, and procurement in keeping with the financial rules of the government. The college maintains its cash books and stock registers as per the guidelines followed in the government offices. Accounts are maintained by the Accounts Section of the college which are checked and supervised by the Drawing and Disbursing Officer (DDO) regularly.

The Governing Body of the college nominates an auditor for the internal audit. The internal financial audit of the College for the financial year 2018-19 was complete. The auditor for the said financial year was Mr. Ganesh Prasad Chetry, retired deputy director of Department of Audit, Government of Assam.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years

[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Principal who is the Drawing and Disbursing Officer (DDO) of college meticulously monitors the use of the resources received from the government through discussion with the Governing Body, Development Committee and Purchase Committee. The Government fund, RUSA fund, and UGC fund are looked after by the Drawing and Disbursing Officer in collaboration with RUSA coordinator, UGC coordinator, Purchase committee, and Development committee. The allocated funds are utilized to purchase equipment, chemicals, organize seminars, workshops and conferences, etc. The principal makes recommendations for better handling of resources and effective mobilization of available funds for the betterment of the students, teaching and non- teaching staffs. The Development Committee looks after the requirements of various departments minutely and then goes for purchasing the things through the Purchase Committee. The Purchase Committee follows all the formalities for the utilization of the fund. Quotations are sought and then following the required formalities, for utilization of funds, steps are taken. A supply order is given to the vendor for the purchase of any material. An academic institution is not recognized by its infrastructure but by the success of students studying in it. Therefore, some fund is invested on the purchase of books and apparatus, materials of sports and games, fresher's welcome, other cultural programmes, and national events. For effective teaching and learning process, it is very important that the environment and campus of the college should be clean and alluring. The college has herbal garden which is maintained by from the college's general fund. To upgrade the students, teachers and employees, various programs like seminars, discussions are organized for which fund is provided by the college. A designated percentage of fund is kept for miscellaneous expenses.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college has a strong Internal Quality Assurance Cell (IQAC) to monitor efforts of the college towards excellence in different areas. It publishes 'Journey', college's bulletin, every year. During last five years, IQAC organised the following programmes for teachers as well as students of the college for quality enhancement:

Workshop on "How to Prepare for a Challenging Future" on 23rd May, 2017;

Workshop on "Research Methodology and Research Projects" on 27th May, 2017;

Interactive programme on career prospects and challenges in the era of globalisation on 4th of August, 2017 with former additional chief secretary of Assam;

Workshop on "Preparation for Civil Services" on June 10th, 2017;

Interactive programme with Padmashree awardee Mr. Jadav Payeng was organised on November 10th, 2018 to which the students of the neighbouring institutes were invited.

Interactive programme on “How to Strive for Excellence” for female students on 22nd September, 2018;

Workshop on “Choice Based Credit System (CBCS)” for teachers and students on 7th June, 2019;

Two motivational programmes for the welfare of the students in collaboration with Kaziranga University;

Multi-disciplinary career counseling series on academics, entrepreneurship, competitive exams, management, skill development and social work in collaboration with IIC from August 20th to 25th, 2020;

International Webinar on “Mahatma Gandhi and his Legacy” on 7th September, 2020, in which internationally acclaimed writer, former visiting professor of London School of Economics, Sahitya Akademi award winner, Padma Bhusan awardee Professor Ramachandra Guha participated as the resource person.

As part of the Initiative of Ministry of Electronics and Information Technology , Government of India, a one week online FDP on the topic “Mentoring Pedagogy and Teaching for Higher Education” from 25th Feb-3rd March, 2021 was organized by Electronics & ICT Academy, IIT Guwahati, Assam in association with IQAC of Biswanath College.

IQAC makes every arrangement to make the College campus eco-friendly, and, particularly, to make the College campus plastic free in full cooperation with teachers, students and office employees. It helped in organizing the 3rd annual meeting of Alumni Association of Biswanath College on 3rd January, 2019.

As part of community extension programme, the teachers’ unit of the college organised an outreach initiative Kitaap Porhu Ahaa (Let’s Read Books) in collaboration with IQAC and Sonitpur zone of ACTA on 28th September, 2018, at Hareswar Gowala M. E. School.

Measures and strategies to be implemented for quality assurance are regularly discussed in the IQAC meetings. Two examples of such practices implemented as quality enhancement measures are Advance Action Planning and Students’ Satisfaction Survey on overall college’s performance.

IQAC gets both academic audit and green audit of the college done by external audit peer team. It has already submitted AQARs for five years (2014-15, 2015-16, 2016-17, 2017-18 and 2018-19) and IQA to NAAC. IQAC works methodically to submit the SSR of the college to NAAC within the stipulated time for assessment and accreditation of the college.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made

for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The college reviews its teaching learning process and learning outcomes at periodic intervals through IQAC. Heads also call the departmental meetings and also informal classroom feedback apart from the student satisfaction survey (SSS) to review the teaching process of the concerned department and take required steps for further improvement. Student feedback/ SSS on teaching-learning and evaluation process is collected and analysed on a regular basis by IQAC. The feedback report is coordinated to the Heads of all the Departments and discussed in the IQAC meetings which help to take required steps. The sessional examinations on a regular basis help in assessing the learning outcomes. Another example in implementation of teaching learning reforms facilitated by IQAC is the enhanced use of ICT in teaching and learning processes. The goal is to make the teaching-learning process more learners centric. The greater involvement of ICT in Teaching Learning is ensured by IQAC. Therefore, departments were asked to integrate information technology with teaching learning process. Classroom lectures were supplemented with the use of audio-visual aids such as LCD projectors, power point presentations etc. Besides, students were made aware of the use of e-books and lecture summary were provided to them. The students were provided with various web links that related them to their topics of study.

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Biswanath College is a co-education college. It can take pride in the fact that it gets too many female students every year, and it has never faced any gender related problems. Nevertheless, to ensure the security of the students, both boys and girls, most of the classrooms and the whole of the administrative building are under CCTV Surveillance System.

In the departments such as Assamese, Botany, Education, English female students outnumber male students. All the departments time and again made their students aware of the yields of gender discrimination and sexual abuse. The Women Cell undertakes special awareness drive for the prevention of gender discrimination and sexual abuse. To help women gain full and equal participation in global development every year on 8th March, International Women's Day is observed by the Women's Cell of the college for the promotion of global health, harmony and peace. It is a very important occasion to reflect on progress made, to call for change and to celebrate acts of courage and determination by women, famous or unknown, who have played an extraordinary role in the history of their countries and communities. It thus brings many things for women – a cause for celebration, a reason to pause and re-evaluate a remembrance, an inspiration and time to honour, be loved and admired. The Women's Cell also conducts programmes which pave the way for the students to be sensitive about contemporary issues like dowry problem, female foeticide and infanticide, domestic violence. IQAC organised one interactive programme on "How to Strive for Excellence" for female students in the academic year 2018-19. Under the aegis of Biswanath College Alumni Association a coaching camp for self-defence of girls was inaugurated at college on March 13th, 2021, in which 100 students participated. This activity will continue throughout the academic year. The college is always sensitive and empathetic towards social problems pertaining to the girls taking admission to the college and is always concerned with their betterment socially, politically and economically. There are separate washrooms and rest rooms for the male and female students. There are separate washrooms for the male and female teaching and non-teaching staff. Identity Cards are issued to all students. The BA Honours course in English includes the aspects of gender studies. The BA Honours and general course in History sensitises gender issues.

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid Waste Management: The teachers, students, non-teaching staff, NCC cadets and NSS volunteers conduct cleanliness drives inside the college campus. NCC cadets and NSS volunteers come forward for any drives initiated by college, be it cleanliness drive or tree plantation drive. Students got the desired motivation to do something significant to protect, conserve and reserve the environment of the locality in general, and its campus in particular.

Only organic manures are used in the College garden. LED lights are installed in almost all the buildings of the College to save power. Throughout the year banners are kept on display asking the students to keep the college campus plastic-free and clean. Within the whole campus at least 15 waste bins are placed. Some of these are hand-made bamboo bins. Nests are built on the trees in the college campus to attract birds. A herbal garden is maintained inside the campus. A small botanical garden is also maintained in front of the Chemistry Department. Department of Zoology is producing vermicompost which is used for maintaining the college garden. A wide range of waste arises in chemical laboratories of different science departments especially the chemistry department that is solid materials such as broken glass, packing, paper, samples, and equipment are disposed of in a tank separately made for this purpose only.

Liquid Waste Management: The chemicals discharged from the laboratories disposed of in a separate tank and it is collected by Biswanath Municipal Board for appropriate disposal, so that the waste does not ooze up with the nearby soil where there is vegetation.

E-waste management: The waste like broken furniture is brought in reuse after assembling the useable parts. Other E-waste materials like totally damaged furniture, out of function computers, non-functioning digital apparatus like Mother Board, Hard Drive and other office E-wastes are stored in a separate room. These are periodically collected by Biswanath Municipal Board for appropriate disposal. The college actively organizes Swachh Bharat Abhiyan to create awareness and consciousness among students, teaching and non-teaching staff. Nurturing environment consciousness is thus the aspiration of Biswanath College.

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: D.1 of the above

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

Response: C. 2 of the above

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: D.1 of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Divyangjan friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Biswanath College is at Biswanath Chariali which is the head quarter of Biswanath district. People here belong to different religions, speak different languages and have different cultures. The students taking admissions in the college, therefore, belong to different castes, communities and creeds. Biswanath College can be taken as a symbol of unity in diversity. The spectacular cultural rally that the college takes out every year on the first day of the college week is enough proof of it. It has been relentlessly trying to maintain harmony and create goodwill among students. Enough care is taken for specific earmarked seats of each category. In major extension activities participation of faculties, students and non-teaching staff are commendable. Each and every student along with faculty members are fully involved in the national

developmental activities, national festivals, awareness rallies, and government campaigns. The banners on environmental awareness, social harmony, unity, and moral values are displayed in the college campus. The college plays an effective role as a catalyst in the area to maintain peace and national integration. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. These activities have a very positive impact on society's cultural and communal thoughts directly. The college thereby celebrates Independence Day, Republic Day, Gandhi Jayanti, Rashtriya Ekta Divas and Bhasha Divash every year with great honor and respect. The NSS volunteers show regards to the armed forces for their services to the nation. Thus a sense of commitment towards nation, society and responsibility towards humanity at large is instilled in the minds of the students.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

To sensitise students and employees to the constitutional obligations, Biswanath College observes **following commemorative days:** 1. Republic Day, 2. International Mother Language Day, 3. International Women's Day, 4. World Environment Day, 5. Independence Day, 6. Gandhi Jayanti, 7. National Education Day, 8. National Voters' Day, and 9. Constitution Day.

While observing 'Constitution Day' on 26th November every year, various types of activities are arranged to make this day meaningful by Department of Political Science. Lectures of faculties, eminent speaker are organised on this day to make students and employees aware of the significance of the Constitution of India. To encourage the students to take part in the political process of our nation, the college authority takes initiative to organize the 'National Voters Day' on 25th of January every year. 'Republic Day' is celebrated on 26th January to commemorate the adoption of the constitution. On this day flag is hoisted. Speeches on constitution formation and its importance are delivered by learned faculty members and principal of the college. This occasion paves the way for the students to be conscious of their duties towards the nation. In order to create awareness among the students about the importance of acquiring proficiency in the mother tongue, International Mother Language Day is celebrated on 21st February. This Day recognizes that languages and multilingualism can advance inclusion and the Sustainable Development Goals' focus on leaving no one behind. UNESCO believes education, based on the first language or mother tongue, must begin from the early years as early childhood care and education is the foundation of learning. This promotes the preservation and protection of all languages.

To help women gain full and equal participation in global development every year on 8th March, International Women's Day is observed by the Women's Cell of the college for the promotion of global health, harmony and peace. The College conducts tree plantation programme and cleanliness drive on World Environment Day and on the College's foundation day with the active involvement of teachers, students, non-teaching staff and the Biswanath College Students' Union. June 21st is observed as 'International Yoga Day' which is observed by the faculties, students and non-teaching staffs of the college by performing meditation, yoga, pranayam. The celebration of 'Independence Day' on August 15 makes us all conscious of our duties towards our nation and helps promote patriotism and national unity. As a mark of appreciation to their teachers, students of the college celebrate Teachers' Day every year on 5th September.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Biswanath College authority with the active involvement of teachers, students, non-teaching staff and the college Students' Union **celebrates/ observes/organizes the following commemorative days, events and festivals** during an academic year: 1.National Voters' Day, 2.Republic Day,3. Saraswati Puja, 4. Mother Tongue Day, 5. Organisation of Annual College Week 6. National Science Day, 7.International Women's Day, 8.World Environment Day 9.International Yoga Day, 10. Independence Day, 11.Freshmen Social, 12.Tithi of Sri Sri Sankardeva and Sri Sri Madhavdeva, 13.Teachers' Day 14. State Level Sadananda Chaliha Memorial Elocution Competition and Nojibur Rahman Memorial Quiz Competition, 15. National Education Day, 16. Gandhi Jayanti, 17. Constitution Day,18. Participation in Gauhati University Inter College Youth Festival and in cultural and sports events.

While observing 'Constitution Day' on 26th November every year various types of activities are arranged to make this day meaningful by Department of Political Science. Lectures of faculties, eminent speaker are organised on this day to make students and employees aware of the significance of the Constitution of India. To encourage the students to take part in the political process of our nation, the college authority takes initiative to organize the 'National Voters Day' on 25th of January every year. 'Republic Day' is celebrated on 26th January every year to commemorate the adoption of the constitution. On this day flag is hoisted. Speeches on constitution formation and its importance are delivered by learned faculty members and principal of the college. This occasion paves the way for the students to be conscious of their duties towards the nation. They also get orientation about the rights provided to each individual by our constitution. In order to create awareness among the students about the importance of acquiring proficiency in the mother tongue, International Mother Language Day is celebrated on 21st February. This Day recognizes that languages and multilingualism can advance inclusion and the Sustainable Development Goals' focus on leaving no one behind.

To help women gain full and equal participation in global development every year on 8th March, International Women's Day is observed by the Women's Cell of the college for the promotion of global health, harmony and peace. The College conducts tree plantation programme and cleanliness drive on World Environment Day and on the College's foundation day with the active involvement of teachers, students, non-teaching staff and the Biswanath College Students' Union. June 21st is observed as 'International Yoga Day' which creates awareness among students about the benefits of yoga in maintaining physical fitness. The 'Independence Day' celebrated annually on August 15 by hoisting the national pride tricolour flag at our college premises by the Principal. This day makes us all conscious of

our duties towards our nation and help to promote patriotism and national unity as a mark of appreciation to their teachers, students of the college celebrate Teachers' Day every year on 5th September.

File Description	Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Title of the Practice: Intellectual Growth of Students through Debating Skill

Objective: It is better to debate a question, be it ethical, political or surreal, without settling it than to settle a question without debating it. A leading institution is the one that inspires its students to engage on a debate on the most relevant issues frankly and thoroughly. The students must be inspired to talk rationally and fearlessly, and they must have the patience to listen to what other people think. There are numerous benefits of debate. The greatest benefit is that it helps students see the power of deploying rational and reasoned argument on a burning topic of our Country or our State in a persuasive way before the public. The College firmly believes that the students must have a say on the burning issues of the society, and debate among them on the burning issues of the society pertaining to its affairs on politics, economics and culture provides experiences that are conducive to life-changing, cognitive and public-speaking skills. Therefore, the College has been organizing All Assam Inter College Sadananda Chaliha Memorial Speech Competition and Najeebur Rahman Memorial Quiz Competition in the month of October every year.

Context: Some of the brilliant students of the College have the alacrity to participate in a debate on a big platform on the most important issues of the society. But they didn't get the proper platform for that. The College took stock of it and finally took the resolution to organise a state level speech and quiz competition in fond memory of two prominent persons who had long term association with the College: late Sadananda Chaliha and late Najeebur Rahman. Late Sadananda Chaliha, an eminent historian of his time, was the long serving principal of the College who took this seat of learning to newer height of excellence. Late Najeebur Rahman was the first president of the Governing Body of the College. Both of them contributed significantly to the growth of the College.

Practice: Every year a burning issue of the state is chosen by the committee, comprising students and teachers, as the topic for the speech competition. Most of the colleges of the state are invited to participate in both the events. A screening test is conducted exclusively to select three of our students, one for speech competition and two for quiz competition.

Evidence of Success: Every year around 20 colleges of the state participate in it. The teachers, non-teaching staff and the whole student community of the college look forward to this state level event. The College also invites the prominent personalities of the locality to the event. The enthusiasm of the selected participants from our College knows no bound. On several occasions, selected participants from the college

won prizes in the competition. They also won prizes in such competition outside the college.

Problems Encountered and Resources Required: Sometimes it becomes so difficult to select just three students from among the students of the college for the two competitions. Most of the colleges are invited, but only 20 to 25 colleges of the state come to participate. The prize money needs to be increased a little bit. There is always a time pressure as both the competitions take place in a single day.

Best Practice 2

Title of the Practice: Creation of Eco-friendly Campus

Objective: Life indeed becomes a joyous experience if we get the opportunity to stay in an eco-friendly campus. True, we may not be fortunate to get such a campus. But if we have will we can create such campus for us. Greening the campus is all about planting sufficient trees inside it, sweeping away wasteful inefficiencies and using conventional sources of energies for its daily power needs, correct disposal handling, purchase of environment friendly supplies and effective recycling program. Institute has to work out the time bound strategies to implement green campus initiatives. These strategies need to be incorporated into the institutional planning and budgeting processes with the aim of developing a clean and green campus. Biswanath College is an illustrious institution which has been relentlessly trying to promote an eco-friendly campus in such a way that it fosters a sense of connection to the natural world, promotes sustainable development and encourages conservation of irreplaceable natural resources and vulnerable plants. By doing so the college desperately wants to send a message to the society in this regard. Through different environment-related activities involving students, teachers, NCC cadets, NSS volunteers and office employees, the college wants to protect, conserve and reserve the environment of the locality in general, and its campus in particular.

Context: “The earth is”, says Wendell Berry, “what we all have in common.” One of the greatest challenges that the whole earth faces today is environment pollution. Indeed, it has become a monstrous issue affecting the lives of millions of living things, let alone human beings, across the world. It’s high time that we take appropriate measure to make it healthy. The very place where the college is located is an ideal spot of natural ambience. Most importantly, the college has a very big campus. At present, the campus area of the college is 119900 square metres, and built area is 14300 square metres. In and around the locality deforestation was going on in full swing. It was illegally carried out by a section of greedy businessmen. Being the leading institute on the north bank of the river Brahmaputra, the college decided to carry out tree plantation drive and cleanliness drive in the desired way.

Practice: The College has taken a firm resolve to conduct tree plantation programme and cleanliness drive particularly on World Environment Day and on the college’s foundation day. As mentioned earlier, the college has enviably sufficient land for it. The college authority contacts the forest departments and collects saplings of valuable trees which are planted in the College campus by teachers, students, NCC cadets, NSS volunteers and office employees.

Evidence of Success: The greenery of the whole campus of the College is enough proof of success of the practice. All the visitors to the college and the stakeholders appreciate the natural ambience of the college.

The college has literally become a plastic-free zone.

NCC cadets and NSS volunteers are enthused to conduct cleanliness drives outside the college campus. In

fact they come forward for any drives initiated by college, be it cleanliness drive or tree plantation drive. Students got the desired motivation to do something significant to protect, conserve and reserve the environment of the locality in general, and its campus in particular. To turn a backward village into an ideal village as part of the college's social responsibility, the NSS unit of the college adopted an interior backward village Kro Arong Karbi Block. The NCC unit of the college also joined hands in this endeavour. The volunteers of NSS organised a week-long special camp there. The residents enjoyed interacting with the students. The students actively took part to make it green and clean and also in the process of improving the village's infrastructure.

Interactive programmes are organised with prominent environment activists to make the students sensitive towards our environment. One of such interactive programmes was organised by IQAC in collaboration with Tezpur University with eminent environmental activist Padmashree Jadav Payeng, popularly known as the Forest Man of India, on 10th November, 2018. In his address to the students, Mr. Payeng dwelt at length on his mammoth task of planting trees and thereby creating a habitat for wild animals. He urged the students to plant more and more trees to save the environment.

Mr. Ranjit Kakoti, a research scholar and alumnus of Biswanath College, has been working relentlessly for conservation of Lesser Adjutant Stork in Kochgaon area of Biswanath Chariali. Teachers and students of Zoology Department of the college joined hands with Mr. Kakoti in this venture. They are silently working for the conservation of this species, known in Assamese as "Bortukula." Popular talk and art competition on conservation of biodiversity was organised by college near the nesting site of "Bortukula" at Kochgaon. As part of bird watch programme students of the college go to the site.

Only organic manures are used in the College garden.

LED lights are installed in almost all the buildings of the College to save power.

Throughout the year banners are kept on display asking the students to keep the college campus plastic-free and clean.

Within the whole campus at least 15 waste bins are placed. Some of these are handmade bamboo bins.

Nests are built on the trees in the college campus to attract birds.

A herbal garden is maintained inside the campus.

A small botanical garden is also maintained in front of the Chemistry Department.

Department of Zoology is producing vermicompost which is used for maintaining the college garden.

Every year Biswanath College Students' Union in collaboration with Biswanath Chariali unit of All Assam Students' Union organises a wall-painting competition among the students of all institutions of the locality on environment-related issues.

Problems Encountered and Resources Required: After the plantation part, trees need to be protected from cows and goats. Organic manures are to be applied sporadically. The protection part needs to be taken seriously. In this regard, our students are to be made sensitive. Those trees are to be preferred which have physiological potential matched with college beautification and fruit productivity. One major constraint

that is currently perceived is the shortage of good planting material for the plantation programmes. Most importantly, these plantation drives should be conducted outside the college campus frequently.

Apart from these two best practices, there are also some other practices which benefit the students of the College in a significant way. They are as follows:

To motivate students to become responsible citizens of the country and to keep them abreast of the current affairs of the society, the college often organises interactive programmes and popular talks. One of the most important academic events of the College is Ripunjoy Tamuli Memorial Lecture, which is organised on 25th November every year.

Most of the students of the College are from poor financial background. Keeping this in view the College and its different departments and societies initiated several moves in order to bring the financially weak but meritorious students at par with general students. They are as follows: 1. The Biswanath College Sanchai Aru Wrindan Samity Limited offers scholarships to meritorious students. 2. The Poor Student Aid Fund of the College offers financial assistance to the poor but meritorious students. 3. The Department of English of the College annually offers Purna Hazarika Memorial Award which includes a memento and an amount of Rs. 5000.00 to the best graduate of the department. 4. Full tuition waiver is given to a few exceptionally meritorious and needy students of the college. 5. Chabilal Upadhyaya Memorial Educational Trust of the College offers scholarships to the poor but meritorious students of science stream. 6. The Late Khagendra Nath Bhattacharyya Memorial Award was instituted to help one student who secures the highest marks in economics (honours). This award includes Rs. 1500.00 and a citation. 7. The Department of Chemistry annually gives Kamal Parajuli Memorial Award to the best graduate in chemistry. The award includes a certificate, a memento and an amount of Rs. 5000.00. 8. Ripunjoy Tamuly Memorial Trust offers books and the tuition fees to one poor but meritorious student of arts stream.

For the betterment of the college, IQAC in cooperation with college administration regularly conducts academic, administrative and green audit.

Biswanath College Students' Union frequently organises wall-painting competition among the students of all institutions of the locality on environment-related issues.

The College persistently tries to make its students aware of the vital fact that if they don't have the thirst to rise in accordance with their potentiality, they cannot claim to be students of this century. The learners are imparted with ideas of social justice and self-reliance rooted in a sense of morality as well as freedom. This is done through a series of regular measures so that tradition and modernity are attempted to be blended, emphasizing learner's power and rights. The college seeks to make its students acutely aware of the importance of navigating through the journey using knowledge, virtue, courage, and compassion as the guiding lights. With this goal in mind, the college uses all means at its disposal to encourage the growth of personality and character. Excellence in teaching through mentoring of students, one-on-one interaction during tutorial classes, participative learning through group discussion, encouraging bright students to share knowledge, upgrading the performance of slow learners by paying personal attention, are some of the ways through which the college accomplishes its task. The College's constant, ceaseless, and committed striving towards excellence in all spheres - academic, sports, and cultural - flows from the focused initiatives aimed at translating the Vision and Mission statement into concrete realities and achieve its goal of becoming an institute of excellence. A special effort on learners' understanding of the current environmental crisis and through its various schemes like energy conservation, waste management, plantation drives urges them to become eco-friendly citizens. The college manages to foster a spirit of

belonging, camaraderie, and warmth among the learners and the teaching and non-teaching faculties which is retained beyond the boundaries of the college even when the learners have passed out. The students manage to keep in touch with the college staff. This bondage is so strong that past students of this college return to their alma mater not only to celebrate their success but also to find the inner strength in times of trials and tribulations.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

In keeping with the vision and mission as set forth in its statement, Biswanath College strives to prepare its students for their all-round development. Earlier the stated vision of the college was to impart liberal quality education and to produce intellectually sound, morally upright, socially concerned and spiritually oriented men and women to the service of the nation. But with the change of time, an institution has to set a specific goal instead of a generalised goal for its growth. The college now envisions itself to be a premier institution of learning in the country committed to excellence. To be a premier institution of learning in the country it has to relentlessly try to impart quality education and the platform for all-round development to all its students. So the area distinctive to the college's priority and thrust is the all-round development of students. In this regard the college has come a long way since its establishment in 1960, and already carved a niche for itself in Assam as an institution of higher education. It aims at enabling the students of the locality to face new challenges in the present context with dexterity and courage so that they become the real human resources.

The college got recognition as a member institute of UNAI in 2020. It also got ISO certification in 2021. The IIC of the college also received recognition as member of Innovation Cell of MHRD and got 2.5 star rating in the calendar year 2019-20. The college has signed MoU with other institutions like Biswanath College of Agriculture under Assam Agriculture University, Assam Start Up The Nest, operated by IIM Calcutta Innovation Park, and made collaboration with E&ICT Academy under IIT Guwahati, Lokopriya Gopinath Bordoloi Regional Institute of Mental Health (LGBRIMH), Turtle Survival Alliance (TSA)—India (an NGO) and Forest Department of Assam to promote research, entrepreneurial and innovative works. It has green sprawling 29.62 acres campus with built-up area of 14300 square metres. It has adequate infrastructure for all-round development of students. Today our college has four streams (arts, science, commerce and computer applications), 18 UG programmes, 1 PG programme, 3 certificate courses, and offers honours programmes in 13 subjects. Many of the college's alumni have made mark for themselves in various fields. This is enough proof of the college's pursuit for excellence.

Some of the prominent personalities in different fields (academic, political, scientific and cultural) in the country and abroad are the products of this college. They are: 1. Mrs Mridula Barua, veteran Assamese film actress 2. Dr. Pompei Hazarika, eminent scientist, University of Manchester 3. Mr. Prabin Hazarika, former minister to the Government of Assam 4. Mr. Tarun Saikia, eminent dramatic personality 5. Mr. Nurjamal Sarkar, former minister to the Government of Assam 6. Engineer Mohan Boro, retired commissioner, PWD, Assam 7. Prof. Dilip Kumar Borah, professor, Gauhati University 8. Mr Mintu Hazarika, deputy general manager, Polyplex Corporation Limited 9. Dr. Bhim Prasad Sharma, associate professor, Tezpur University, 10. Dr Ratul Saikia, principal scientist, NEIST, 11. Dr Chandra Baruah, Scientist C, ASTEC, 12. Dr. Mrinal Kumar Borah, registrar, Mahapurusha Srimanta Sankaradeva University, 13. Dr. Tapan Dutta, principal, Chaygaon College, etc.

The performance of the college is evident in the success of some of our students who are academically well enriched to be employed in University of Delhi, Gauhati University, Tezpur University, Nagaland University and in many other organizations. While a number of our students are rendering their service to the society as doctors, engineers, bankers and defence personnel, some have cleared off NET/SLET after post-graduation from different universities and are at present working as assistant professors or associate professors in different degree colleges. There are some students who have qualified TET, and are working in various schools as teachers. Some of our students are working in various administrative posts. There are also others who are holding various prestigious posts in various departments. Teachers and students work with great earnestness and sincerity to achieve their goals. Some students of this college are ranked as university toppers.

The college is trying to enrich the students' cultural activities and in games and sports. Under the aegis of Gauhati University, the college for the first time organized Gauhati University East Zone Inter College Youth Festival in 2017. The three-day festival showcased the talents of around 500 participants from 25 colleges affiliated to Gauhati University. Because of the splendid performances of our students in all the events of the festival, Biswanath College was adjudged as the best team. Every year our students win prizes in dramatic, artistic and cultural competitions of the main Gauhati University Inter College Youth Festival.

Different departments and societies of the college give awards and scholarships to financially weak but meritorious students. They are as follows: 1. The Biswanath College Sanchai Aru Wrindan Samity Limited offers scholarships to meritorious students. 2. The Poor Student Aid Fund of the College offers financial assistance to the poor but meritorious students. 3. The Department of English of the College annually offers Purna Hazarika Memorial Award which includes a memento and an amount of Rs. 5000.00 to the best graduate of the department. 4. Full tuition waiver is given to a few exceptionally meritorious and needy students of the college. 5. Chabilal Upadhyaya Memorial Educational Trust of the College offers scholarships to the poor but meritorious students of science stream. 6. The Late Khagendra Nath Bhattacharyya Memorial Award was instituted to help one student who secures the highest marks in economics (honours). This award includes Rs. 1500.00 and a citation. 7. The Department of Chemistry annually gives Kamal Parajuli Memorial Award to the best graduate in chemistry. The award includes a certificate, a memento and an amount of Rs. 5000.00. 8. Ripunjoy Tamuly Memorial Trust offers books and the tuition fees to one poor but meritorious student of arts stream.

Every year Biswanath College Students' Union in collaboration with Biswanath Chariali unit of AASU organises a wall-painting competition among the students of all institutions of the locality on environment-related issues.

NAAC

5. CONCLUSION

Additional Information :

As mentioned in the introductory part, the college stepped into the diamond jubilee year on 7th September of 2019. The stakeholders of the college decided to celebrate the success story in a befitting manner to honour the great souls and well-wishers who directly or indirectly contributed in making our college a throbbing centre of excellence. The year-long diamond jubilee celebration began with a spectacular cultural rally on 7th September, 2019. During the lockdown period the college decided to carry forward virtual academic activities as part of the year-long programmes. The college has the plan to organise at least one interactive programmes per month with eminent personalities from different fields, develop technologies unique to local environment in the field of health, hygiene and judicious utilization of local resources for the benefit of the region, increase the infrastructure, open more centres of Entrepreneurship and Innovation Incubation, equip the existing laboratories of different science departments with modernized materials, start an organic mushroom farm, continue psychological counselling to students by professionals, improve the quality of different audit practices, begin a new platform for faculty to share their expertise among other faculty members, organise training programmes for non-teaching staff, open coaching centres of IELTS and TOEFL, apply for autonomous status, and prepare a large athletic ground for different sport activities.

Concluding Remarks :

A term of five years can be a long time in an institution's history for the simple reason that we live in deeds, not in years. The NAAC peer team of the 2nd cycle of accreditation in its report particularly laid stress on the needs to include greater variety of subjects in curriculum and the needs to encourage research activities, constitution of proper grievance redressal cell, and construction of clean rest rooms for students in the college. Accordingly, 2 more clean rest rooms for girls were constructed. The existing Grievance Redressal Cell in the college was reconstituted to make it more active. Three new degree courses (BCA, Bodo and Hindi), one PG course (Assamese) and two certificate courses (spoken English and Sanskrit) were introduced during last five years. The college takes every care to maintain cleanliness. The college has developed herbal garden as per recommendation in last NAAC Peer Team report. During the last five years our library procured 6000 books. Our teachers of different departments worked on new research projects under different agencies, wrote research papers for reputed research journals, participated in orientation courses, refresher courses, short term courses, national and international seminars and workshops. They also organised national and international seminars, webinars, and workshops on academically relevant topics for the teachers as well as students. Thus the recommendations made by the NAAC peer team in the second cycle of accreditation in 2015 have directed the succeeding perspective plans and majority of them have been implemented with priority. Biswanath College Governing Body members are visionary, well-educated, socially responsible and academically committed. Having contributed significantly to the academic and cultural life of this part of the world, our college has already carved a niche for itself in Assam. It has been encouraging students to shine in sport and cultural fields since the year of its establishment. The greenery within the campus of the college is the real feast for eyes. We can say that the five-year term after accreditation in 2015 was indeed eventful and progressive as far as the all-round activities of the college are concerned.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>2</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Remark : Considered courses with valuation process. Though, attendance sheet showing signature of students not provided.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	3	3	2	1	1	2019-20	2018-19	2017-18	2016-17	2015-16	1	1	1	1	1
2019-20	2018-19	2017-18	2016-17	2015-16																	
3	3	2	1	1																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
1	1	1	1	1																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>82</td> <td>95</td> <td>41</td> <td>10</td> <td>12</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>21</td> <td>11</td> <td>10</td> <td>12</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	82	95	41	10	12	2019-20	2018-19	2017-18	2016-17	2015-16	15	21	11	10	12
2019-20	2018-19	2017-18	2016-17	2015-16																	
82	95	41	10	12																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
15	21	11	10	12																	

Remark : Considered add-on programs with details of evaluation process and student list.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
09	09	09	09	09

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	10	10	10

1.4.2 Feedback process of the Institution may be classified as follows:

Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: C. Feedback collected and analysed

Remark : Considered feedback analysis of students for all the years.

2.1.1 Average Enrolment percentage (Average of last five years)

2.1.1.1. Number of students admitted year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1107	1092	1053	668	658

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1107	1092	1053	668	658

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

--	--	--	--	--

2019-20	2018-19	2017-18	2016-17	2015-16
1170	1120	1100	710	665

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1107	1092	1053	668	658

Remark : Since admitted no. of students are more than the sanctioned seats, metric 2.1.1.2 is edited to metric 2.1.1.1 including the additional intake by HEI.

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
780	724	730	467	480

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
465	459	443	281	277

Remark : Admitted no. of reserved category students are more than the ear marked sanctioned seats as per the document provided by HEI. Metric 2.1.2 is restricted to the total no of earmarked seats for reserved category as in EP 2.2

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
24	15	15	14	15

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
6	10	11	11	10

Remark : Excluded teachers who are not full time teachers, teachers joined in 2020 , teachers who left the institution before assessment period, who qualified PhD degree after the assessment period, teachers whose name is only in the notification list of the awarding Univ.

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification : 1119

Answer after DVV Verification: 802

Remark : full time teachers during the last assessment period considered.

2.6.3 Average pass percentage of Students during last five years

2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
772	762	880	727	666

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
772	762	880	727	666

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4.8	8.0	1.5	8.5	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	8.00	1.50	0	0

Remark : Fellowship awards by CCRT excluded. Grants for the period 2013-14 are not considered.

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	3	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	0	0

3.1.3.2. Number of departments offering academic programmes

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
18	18	18	17	16

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
18	18	18	17	16

Remark : Edited as per metric 3.1.1.1.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
11	0	0	02	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

4	0	0	1	0
---	---	---	---	---

Remark : Edited based on workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
14	13	12	21	10

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
5	2	0	2	0

Remark : Considered research papers in journals listed in UGC CARE , Scopus, Research Gate, Springer

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
9	8	5	3	9

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
9	3	2	1	3

Remark : Considered books and chapters in edited volumes/books with ISBN no. only.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
03	04	04	04	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	1	0	0

Remark : Considered extension programs with collaborations.

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
155	225	300	187	136

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	25	62	0	0

Remark : Edited based on metric 3.4.3.

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	02	02	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Absence of supporting documents.

3.5.2	<p>Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years</p> <p>3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>06</td> <td>02</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Absence of supporting documents.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	06	02	01	01	01	2019-20	2018-19	2017-18	2016-17	2015-16	0	0	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16																	
06	02	01	01	01																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
0	0	0	0	0																	
4.1.4	<p>Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)</p> <p>4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1095 1046 1229"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>44.47</td> <td>64.3</td> <td>74.57</td> <td>6.02</td> <td>7.86</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1308 1046 1442"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>44.43</td> <td>64.31</td> <td>74.75</td> <td>3.29</td> <td>3.21</td> </tr> </tbody> </table> <p>Remark : Considered Inc & Exp statements, Receipts & Payment statements and utilization statements.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	44.47	64.3	74.57	6.02	7.86	2019-20	2018-19	2017-18	2016-17	2015-16	44.43	64.31	74.75	3.29	3.21
2019-20	2018-19	2017-18	2016-17	2015-16																	
44.47	64.3	74.57	6.02	7.86																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
44.43	64.31	74.75	3.29	3.21																	
4.2.3	<p>Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)</p> <p>4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1839 1046 1973"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>7.53</td> <td>1.40</td> <td>3.79</td> <td>2.73</td> <td>.57</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2019-20	2018-19	2017-18	2016-17	2015-16	7.53	1.40	3.79	2.73	.57										
2019-20	2018-19	2017-18	2016-17	2015-16																	
7.53	1.40	3.79	2.73	.57																	

2019-20	2018-19	2017-18	2016-17	2015-16
3.25	1.40	3.79	2.73	0.57

Remark : excluded cost of library register , prospectus printing & other printing cost in the year 2019-20. Figures arrived from the audited Inc & Exp, receipts & payment account

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 350

Answer after DVV Verification: 232

Remark : Considered login register records of 14,16,17,19,21 of August, 2019.

4.3.3 Bandwidth of internet connection in the Institution

Answer before DVV Verification : B. 30 MBPS – 50 MBPS

Answer After DVV Verification: C. 10 MBPS – 30 MBPS

Remark : Bills provided as supporting document are beyond the assessment period.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
36.56	50.89	53.67	13.2	19.49

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1.03	3.89	32.59	3.24	6.05

Remark : Considered Inc & Exp statements, Receipts & Payment statements and utilization statements. Only repairs and maintenance of infrastructure considered.

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

5.1.2.1. Number of students benefitted by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists

during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	12	3	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Absence of supporting documents.

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : Sl. No. 3 considered as per the supporting document.

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
617	218	255	343	316

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Report of the program and the attendance sheet of students as per SOP not provided. Mere list of program not considered

5.1.5 **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : Sl. No. 3 & 4 considered as per the supporting document.

5.2.1 **Average percentage of placement of outgoing students during the last five years**

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
51	10	10	06	25

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Absence of appointment letters.

5.2.3 **Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
42	16	13	08	06

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
58	13	3	5	6

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

2019-20	2018-19	2017-18	2016-17	2015-16
50	50	50	50	50

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
58	50	50	50	50

Remark : Edited based on the certified clarification document of Principal.

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
02	07	06	08	12

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	0	0

Remark : Excluded inter-college and university zonal level certificate. Considered only University level achievements.

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
52	73	75	74	75

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	2	2	2	2

Remark : Considered events in the College and Gauhati University.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : Sl. No. 3 & 4 considered as per the supporting document.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
10	2	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : In the absence of requested supporting documents as per SOP.

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
49	4	5	5	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16

20	5	3	5	0
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Remark : Considered only teachers with certificates and excluded repetition of same teacher attending multiple programs.

6.5.3	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s) 3. Participation in NIRF 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: D. 1 of the above Remark : Considered sl.no 1 - IQAC. No collaboration document provided, ISO certification is beyond the assessment period.</p>
7.1.2	<p>The Institution has facilities for alternate sources of energy and energy conservation measures</p> <ol style="list-style-type: none"> 1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment <p>Answer before DVV Verification : D. 1 of the above Answer After DVV Verification: D. 1 of the above</p>
7.1.4	<p>Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Answer before DVV Verification : D.1 of the above Answer After DVV Verification: D.1 of the above</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants

	<p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above</p>
7.1.6	<p>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : D.1 of the above Answer After DVV Verification: D.1 of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D.1 of the above Remark : Considered sl.no 1 - geotagged photographs of ramps.</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : D. 1 of the above Answer After DVV Verification: D. 1 of the above</p>

2.Extended Profile Deviations

ID	Extended Questions										
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>558</td> <td>495</td> <td>495</td> <td>428</td> <td>428</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	558	495	495	428	428
2019-20	2018-19	2017-18	2016-17	2015-16							
558	495	495	428	428							

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
548	487	487	420	420

1.2 **Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
22	22	20	18	18

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
19	19	18	17	17

2.2 **Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1126	1023	896	805	878

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
465	459	443	281	277

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
398	369	537	488	402

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
772	762	880	727	666

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
65	58	61	59	59

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
53	57	58	58	56

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
69	69	69	67	67

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
58	58	58	58	58

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
110.16	162.99	196.2	54.61	75.87

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
110.15	162.99	196.2	54.61	75.87

4.3 **Number of Computers**

Answer before DVV Verification : 83

Answer after DVV Verification : 54